(905) 335-7600 ext. 7710
(905) 335-7663
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www.burlington.ca

July 13, 2009

BID CALL NOTIFICATION

SUBJECT: **REQUEST FOR EXPRESSION OF INTEREST # RFEI-09-03**

The City of Burlington is interested in pursuing a partner to work with them on optimizing the possible revenue under the Ontario Power Authority's Demand Response Program - DR3. The City of Burlington has a number of corporate facilities including Administrative, Parks and Recreation, Fire Stations and Operations Facilities. A large portion of the City's energy use is from the seven ice arenas which contain individual refrigeration plants. Two of the arenas (twin pads) are in operation year round which could be seen as possible candidates for this program in conjunction with the other single pads during the ice making season.

CLOSING DATE and TIME: **JULY 31, 2009 at 2:00 p.m.** **COST:** **NO CHARGE**

INSTRUCTION FOR OBTAINING DOCUMENT:

This document is available in electronic form.

OBTAIN DOCUMENT VIA EMAIL:

To receive the document via email please download the Document Request Form located at *www.burlington.ca* / *Online Documents*/ *Purchasing Bid Requests*/ *Document Request Form (PDF)* on the Purchasing website. Please fill in the top section of the form, including the document number, and disregard the remainder of the payment section as there is No Charge for this document. Completed forms are then faxed to Purchasing at 905-335-7663. The document will then be emailed to the address provided.

PICK UP DOCUMENT:

The bid request documents are available for pick up at 390 Brant Street, 3rd Floor, Sims Square*, Finance Department-Purchasing Reception Counter, Burlington, Ontario commencing on July 13, 2009. Please bring a completed "Bid Document Request Form" with you. Bid Document Request Forms are located at *www.burlington.ca* / *Online Documents*/ *Purchasing Bid Requests*/ *Bid Document Request Form (PDF)* on the Purchasing website.

* Located one block south of City Hall on the S.W. corner of Brant and Elgin Street

OBTAIN DOCUMENT VIA COURIER:

If you are unable to receive the document via email or pick up the document, please contact Purchasing and arrange for a courier company to pick up the document. The cost of the courier will be the responsibility of the vendor.

ADDENDUMS:

Addendums will be posted on *www.burlington.ca* / *Online Documents*/ *Purchasing Bid Requests*/ *Addendums*.
N.B. It is the responsibility of the vendor to check the City Web Site for any possible addendums.

DISCLOSING BID TAKERS:

Purchasing Services practice is not to disclose the list of bid takers. There may be some exceptions, e.g. when the bid call is related to construction. However, the City reserves the right to disclose or not to disclose this information.