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CORPORATION OF THE CITY OF BURLINGTON
FINANCE DEPARTMENT – PURCHASING DIVISION

Request for Proposal
Bid # RFP-10-21
[Advertising Rights on Transit Bus Stop Shelters]

ADDENDUM #2

Issued: May 31, 2010

The following, issued by the Purchasing Section shall form part of the noted document. The revisions and additions noted herein along with any attachments shall be read in conjunction with all other related documents. This Addendum shall, take precedence over the previously issued documents where differences occur.

Subsequent to Addendum #1's questions, the following questions were received. They and their answers follow:

Q1) What are the specific maintenance duties that will be performed by the successful proponent?

A1) Bus stop shelter cleaning every two weeks includes, window washing, sweeping, repairing broken glass, and, if necessary, major structural repairs, e.g. replace roof panels if damaged. In addition, the ads are to be installed and replaced by the successful proponent.

Q2) Does this maintenance requirement apply to all shelters, or just those with advertising panels?

A2) It applies to all 220 shelters, advertising equipped and non-advertising combined.

Q3) Will the successful proponent be responsible for all replacement parts for the shelters regardless of the cause, e.g. vandalism versus regular wear and tear or accidental?

A3) Yes.

Receipt of this addendum should be acknowledged on the bid form and returned with your submission.

Thank you for your interest in this opportunity.

Respectfully,

Gar Darroch, C.P.P.
Senior Buyer
Finance Department
City of Burlington
Tel: 905-335-7600 ext 7658
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FINANCE DEPARTMENT – PURCHASING DIVISION

Request for Proposal
Bid # RFP-10-21
[Advertising Rights on Transit Bus Stop Shelters]

ADDENDUM # 1
Issued: May 27, 2010

The following, issued by the Purchasing Section shall form part of the noted document. The revisions and additions noted herein along with any attachments shall be read in conjunction with all other related documents. This Addendum shall, take precedence over the previously issued documents where differences occur.

Several questions have been posed. These and the respective answers follow:

Q1) How many of the existing 220 Transit shelters are equipped with advertising display cases?

A1) The number of shelters with illuminated ad panels is 122.

Q2) Please clarify how many of the existing shelters are illuminated?

A2) See A1)

Q3) Do you have a location list for these shelters?

A3) A listing is in process but not yet available as a resource.

Q4) Are the shelters the property of the City of Burlington?

A4) Yes.

Q5) Will the City accept and consider proposals for the management of Transit shelter *advertising sales* only? (We would not be interested in a program where we would have to install new shelters and maintain existing ones.)

A5) The City will only consider proposals that include shelter maintenance as well as shelter supply and installation, etc. as per page 14, Section 1, of the RFP document.

Q6) Currently how often are the shelters cleaned?

A6) The shelters are cleaned every two weeks.

Q7) Are there any maintenance issues and related responsibilities that we should be aware of ?

A7) Proponents should be aware that maintenance responsibilities include graffiti removal and scratched glass panel replacement as required. Other general repairs as required are also part of the maintenance responsibilities.

Receipt of this addendum should be acknowledged on the bid form and returned with your submission**.**

Respectfully,

Gar Darroch, C.P.P.
Senior Buyer
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