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CORPORATION OF THE CITY OF BURLINGTON
FINANCE DEPARTMENT – PURCHASING DIVISION

Request for Proposal #RFP-10-27
Office Furniture – Transit Operations Centre

ADDENDUM #3

Issued: July 23, 2010

The following, issued by the Purchasing Section shall form part of the noted document. The revisions and additions noted herein along with any attachments shall be read in conjunction with all other related documents. This Addendum shall, take precedence over the previously issued documents where differences occur.

Questions:

1. The specs call for a stackable guest chair, but the list calls for a guest chair with arms and casters. Which is correct?

2. In the specifications there are sizes listed for both Executive and Task Chairs yet in the call-up, there is only Task Chairs asked for with no delineation for Executive quantities. Are there not any Executive chairs required?

Responses:

1. In relation to the guest chairs, the specifications are correct. You can purchase guest chairs with casters that are stackable. However, if a proponent does not have this exact type of chair, they can submit an equivalent that we can assess during the review stage.

2. The Executive Chairs would relate to any individual offices whereas the task chairs are for other areas. However, the actual chairs can be the same if the proponent can meet or exceed the specifications as both are highlighted under the same section on page 23 of the RFP.

End of Addendum 3.

Respectfully,

Karen English, CPPB
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FINANCE DEPARTMENT – PURCHASING DIVISION

Request for Proposal #RFP-10-27
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ADDENDUM #2

Issued: July 21, 2010

The following, issued by the Purchasing Section shall form part of the noted document. The revisions and additions noted herein along with any attachments shall be read in conjunction with all other related documents. This Addendum shall, take precedence over the previously issued documents where differences occur.

It has been suggested that there are discrepancies between the supplied drawing and the quantities identified in the Pricing Summary in this RFP.

Proponents are advised to use the drawing as the reference for submitting their proposals. Since every manufacturer has unique product offerings, the drawings are best to show the proponent the furniture layout and function intent.

In relation to the Quiet Room, the couch and chair shown **are not** to be included in this RFP.

End of Addendum 2.

Respectfully,

Karen English, CPPB
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FINANCE DEPARTMENT – PURCHASING DIVISION

Request for Proposal #RFP-10-27
Office Furniture – Transit Operations Centre

ADDENDUM #1

Issued: July 20, 2010

The following, issued by the Purchasing Section shall form part of the noted document. The revisions and additions noted herein along with any attachments shall be read in conjunction with all other related documents. This Addendum shall, take precedence over the previously issued documents where differences occur.

Question:
Would it be possible to get a CAD File for this project saved in CAD Version 2000 or older?

Response:
An electronic drawing is attached to this addendum.

End of Addendum 1.

Respectfully,

Karen English, CPPB
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