



**Major Outdoor Special Event, Fire Department Approval
Vendor Fire Safety Requirements (General Non-cooking)**

Name of Event: _____

Name of Vendor: _____

Responsible Person: _____ Phone # _____

As a condition of approval for vendors to attend or participate in the special event hosted on City of Burlington property, the event organizer is obligated to ensure that all vendors comply with the following requirements.

Vendors conducting any cooking activities must also complete the Vendor Cooking Conditions Form available from the event organizer.

(1) **Vendor Tents:**

If a tent, tarp, canopy or similar shelter is being supplied and used by the vendor, it:

- Must receive approval through the building permit process for any tents or group of tents having an aggregate area of more than 60 sq. m. (645 sq. ft.).
- Should be labeled or have documentation confirming the tent material has a high degree of flame resistance in accordance with one of these standards: **NFPA 701** or **CAN/ULC S-109-M**.

(2) **Electrical Service and Installation:**

- Any electrical work (service/generator supply, box or panel connections, lighting, appliances etc.) will be undertaken by a qualified, licensed electrician, and will be subject to an inspection by the ESA (Electrical Safety Authority).
- All electrical equipment, devices and appliances shall be listed and approved for use in Canada. Details of electrical requirements shall be provided to the event organizer for inclusion in the electrical permit application, covering the entire event.

By signature, the vendor certifies that they will comply with the above conditions. Failure to comply may result in vendor exclusion from the event. Fully completed and signed form to be returned to and retained by the event organizer.

Signature:.....Date:.....

Revised March 2015