

Required Demolition Clearances

This form is not a demolition permit or approval to demolish.

STEP 1 – Property Information – to be completed by the applicant

Property Address: _____ Date: _____
Type of building(s): _____
Service Information:
☐ City sewer
☐ Septic system
☐ Well
Total ground floor area to be demolished (square metres): _____
Number of storeys above grade: _____
Number of storeys below grade: _____
Method of demolition (will explosives or lasers be used?)
☐ Yes
☐ No
Owner name: _____
Owner address: _____
Contractor name: _____
Contractor address: _____

STEP 2 – Applicable Law Clearances – **City Staff Use Only**

City of Burlington – Community Planning Review – 426 Brant Street, Burlington
Phone: 905 335-7642, email: planning@burlington.ca

1. Is the property listed on the Municipal Register or Cultural Heritage Resources?
- ☐ Yes – if yes, City Council must review prior to sign-off.
☐ No
☐ Exempt

2. Is the property within the Niagara Escarpment Commission (NEC) Development Control Area?

☐ Yes – if yes, NEC to complete Step #3 below.

☐ No

☐ Exempt

3. Is the property within the Conservation Halton (CH) approximate regulation limit?

☐ Yes – if yes, CH to complete Step #3 below.

☐ No

☐ Exempt

Community Planning sign-off: (print, date & sign) _____

STEP 3 – NEC / CH Review (where applicable)

NEC Review (where applicable, see above) – 232 Guelph Street, Georgetown

Phone: (905) 877-5191, Email: nec@ontario.ca

NEC Review sign-off: (print, date & sign) _____

Conservation Halton Review (where applicable, see above) – 2596 Britannia Rd. W. Burlington

Phone: 905 336-1158 ext. 2227, email: mcaissie@hrca.on.ca

Conservation Review sign-off: (print, date & sign) _____

STEP 4 – Acknowledgement of Responsibility

I acknowledge it is the property owner's responsibility to notify all applicable authorities, including utility services, of proposed demolition prior to commencement of the work. The City of Burlington is not responsible for notifying those authorities of proposed demolition or the issuance of demolition permits.

Owner/Applicant Name: _____

Signature: _____

Date: _____

STEP 5 – Submitting the Building Permit Application

After completing the Steps above – the property owner or applicant will submit this completed form to the City of Burlington Building Department along with all required permit applications, fees, drawings, etc.

Site Preparation Checklist for Demolition

The property owner is responsible for notifying the following authorities of proposed demolition within the City of Burlington and may be subject to disciplinary action if the appropriate authorities are not informed prior to commencing demolition. (Note: this list may not be comprehensive)

	Ontario One Call (Call Before You Dig) – for service locates on your property. Phone: 1-800-400-2255, Web: www.ontarioonecall.ca/contact-us/
	City of Burlington – Engineering Services (Attn: Site Engineering Tech) Phone: (905) 335-7694, Email: engineering@burlington.ca
	City of Burlington – Forestry (Attn: Forest Protection Officer) Phone: (905) 335-7777, Email: rpftreepermits@burlington.ca For more information visit: Forest Protection and Tree Permits - City of Burlington
	Burlington Fire Department (Attn: Chief Fire Prevention Officer) Phone: (905) 637-9536, Email: fire@burlington.ca Section 8.1 of the Ontario Fire Code is applicable to all buildings during demolition. Free online access is available at O. Reg. 213/07: FIRE CODE (ontario.ca)
	Burlington Hydro Inc. (Attn: Permit/Locates Clerk) Phone: (905) 332-1851 ext. 251, Email: permits@burlingtonhydro.com
	Region of Halton (Water & Sanitary) Phone: (905) 825-6000, Email: pwpermits@halton.ca
	Enbridge Gas Inc. Phone: 1-877-362-7434, Email: wmexecutionhalt@enbridge.com
	Reliance Home Comfort Phone: (905) 681-4145, Fax: (905) 333-2689, Email: mharper@reliancecomfort.com
	Bell Canada Phone: (905) 516-7814, Email: Amanda.mcquay@bell.ca
	Cogeco Cable Phone: (289) 337-7000 ext. 7087, Email: angela.fedorenko@cogeco.com

Dear Property Owner,

You are receiving this letter because you have applied for a Demolition Permit for your property. We are reaching out to you because the structure you intend to demolish may have qualities that would be useful for training our firefighters.

The Burlington Fire Department uses acquired structures, such as the one you intend to demolish, to take advantage of an unfamiliar environment (layout of building) for our firefighters to train in. Our own training facilities are great for learning and practicing but an unfamiliar layout / structure allows us to test our skills.

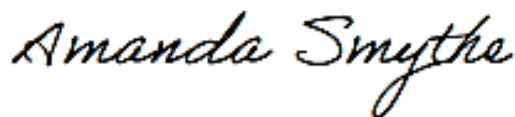
During a training exercise we may take part in anything from search and rescue drills, firefighter survival drills, ventilation practice, Officer development and many other subjects.

We would like to stress that we **DO NOT** light anything on fire. We utilize a fog machine that emits white theatrical smoke to create an obscured visual environment.

We protect you (and us) by signing a liability waiver which speaks to the times/areas and use of your structure. We also complete a safety walk of the premises, with you, to ensure it is suitable to train in. Finally, we always secure the building and make it a safe environment prior to our leaving each time.

If you have any questions about the process or are interested in participating, please contact firedepartment@burlington.ca.

We thank you in advance for your consideration!



Amanda Smythe
Chief Training Officer
Burlington Fire Department