

## **Financial Assistance for Building Permit Fees to Homeowners**

The City of Burlington Council approved a program to extend financial assistance to homeowners for flood prevention work. This program is open to Permit Applications received prior to December 31, 2020.

The program is available to all homeowners. It will cover the cost of a building permit for the following:

- The installation of a backwater valve,
- The installation of a sump pump,
- The repair/replacement of a sanitary line (only with the installation of a backwater valve)

**Note: A sump pit and sump pump must be installed in the basement to collect water from the weeping tiles and remove it to the exterior, and a building permit will be required for the installation of a sump pump.**

In order to apply for a permit to install a **backwater valve** the following documents must be provided:

1. A completed Building permit application form and Homeowner release form
2. 2 copies of the specifications for the backwater valve device to be installed (BMEC approval or CCMC/Minister's ruling where required)
3. 2 copies of a floor plan or survey indicating the approximate location where the device will be installed.

The permit fee for a backwater valve (\$321.00) will not be charged.

In order to apply for a permit to install a **sump pump** the following documents must be provided:

1. A completed Building permit application form and Homeowner release form
2. 2 copies of a floor plan or survey showing the location of the sump pump and where the water will be discharged on the site. (Capital Works Department will review the proposed discharge location through a site visit).

The permit fee for a sump pump (\$280.00) will not be charged.

In order to apply for a permit for **repair/replacement of a sanitary line** with the installation of a backwater valve, the following documents must be provided:

1. A completed Building permit application form and Homeowner release form
2. 2 copies of a floor plan or survey showing the details of the proposed construction specifying pipe material, length and size.

The permit fee for a repair/replacement of a sanitary line (\$280.00) will not be charged.

**Note: If multiple items of work are proposed (i.e. backwater valve, sump pump, and repair/replacement of a sanitary line) only one building permit application form is required and the location and details of all work can be shown on the same floor plan.**