



**Application for a Permit:
Partial Occupancy – Unfinished Building
Transfer of Permit – New Ownership**

For use by Municipal Authority				
Application number:		Permit number (if different):		Date received (month,day,year)
A. Project information				
Building Number, Street Name		Unit number	Municipality	Postal Code
B. Purpose of application <input type="radio"/> Partial Occupancy – Unfinished Building <input type="radio"/> Transfer of Permit – New Ownership				
Proposed use of building		Current use of building		
Description of proposed work/area to be occupied				
C. Applicant Applicant is: <input type="radio"/> Owner or <input type="radio"/> Authorized agent of owner (if corporation or partnership, name of person applying on its behalf)				
Last name		First name	Corporation or partnership	
Street address		Municipality	Province	Postal Code
Telephone number ()	Fax ()	Cell number ()	E-mail	
D. Owner (if different from applicant)				
Last name		First name	Corporation or partnership	
Street address		Municipality	Province	Postal Code
Telephone number ()	Fax ()	Cell number ()	E-mail	
E. Permit via <input type="radio"/> Mail to <input type="radio"/> Pick up <input type="radio"/> Applicant <input type="radio"/> Owner <input type="radio"/> Authorized Agent				
F. Declaration of Applicant				
I _____				declare that:
Applicant - print name		Date (month,day,year)	Signature of Applicant	
1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.				
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.				
G. Former Owner (To be completed for Transfer of Permit)				
Last name		First name	Corporation or partnership	
Street address		Municipality	Province	Postal Code
Telephone number ()	Fax ()	Cell number ()	E-mail	
H. Declaration of Former Owner (To be completed for Transfer of Permit)				
I _____				declare that:
Former Owner (for Transfer of Permit only) - print name		Date (month,day,year)	Signature of Former Owner	
1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.				
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.				

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to the Chief Building Official of the municipality of Burlington.