

The Corporation of the City of Burlington

City of Burlington By-law 01-2025

A by-law to *license* and regulate short-term accommodations in the City of
Burlington
File:110-04 (DGM-04-25)

Whereas Part IV of the Municipal Act, 2001, S.O. 2001, c.25 (“Municipal Act”) allows the enactment of by-laws to licence, regulate and govern businesses, and to impose conditions on the obtaining, holding and keeping of licences to carry on such businesses; and

Whereas pursuant to Section 11 of the Municipal Act, Council is exercising its authority with respect to business licensing in the interest of health and safety, wellbeing of persons, consumer protection and nuisance control; and

Whereas Section 436 of the Municipal Act authorizes a municipality to pass bylaws providing that the municipality may enter on land at any reasonable time for the purpose of carrying out an inspection to determine whether or not there is compliance with a by-law, a direction or order, or a condition of a licence; and

Whereas Council of The Corporation of the City of Burlington has deemed it necessary to provide a by-law to regulate short-term accommodations in the City of Burlington;

Now therefore the Council of The Corporation of the City of Burlington hereby enacts as follows:

PART I: DEFINITIONS

1.1 For the purposes of this by-law, the following definitions shall apply:

“**administrative monetary penalties by-law**” means the Administrative Penalties By-law 40-2016 of the City, as amended or replaced from time to time;

“**administrative penalty**” means an administrative monetary penalty (AMP) established by this By-law and specified in the Administrative Monetary Penalties By-law;

“**appeals committee**” means a Committee or Tribunal duly appointed by Council to conduct hearings under this by-law;

“**City**” means The Corporation of the City of Burlington”;

“corporation” means a body corporate incorporated pursuant to the Business Corporations Act, R.S.O. 1990 c. B. 16, or the Corporations Act, R.S.O 1990, c. C. 38;

“Council” means the Council for the City;

“criminal reference check” means a Canadian Criminal Records Check issued by an accredited Canadian Police Service, no more than 30 days old at the time of licence application, or by a third party approved by the Licensing Administrator that provides Criminal Records Checks;

“disturbance” means an event where an action has commenced with respect to nuisance, noise or other disturbance;

“fee” or “fees” means the fees prescribed by City of Burlington Rates and Fees By-law 61-2021, as amended or replaced from time to time;

“legal bedroom” means rooms designated for sleeping that meet all requirements of applicable legislation such as the Building Code and Fire Code;

“licence” means the certificate issued under this by-law as proof of licensing under this by-law;

“licensee” means a person licensed under this by-law or a person required to be licensed under this by-law;

“licensing administrator” means the Director of the department assigned to administer licensing by-laws or designate;

“local contact” means an agent or representative of an Owner who does not reside in the in the City of Burlington is responsible for managing or addressing issues in relation to the Owner’s Short-Term Accommodation;

“lodging unit” means a room provided for rent or hire, which is used or designated to be used as a sleeping accommodation and may contain bathroom facilities;

“lot maintenance by-law” means the City’s Lot Maintenance By-law 49-2022 as amended or replaced from time to time;

“officer” means any person authorized by the City of Burlington to enforce by-laws and includes Municipal Law Enforcement Officers, Provincial Offences Officers or Police Officers.

“operator” means any person who operates or permits the operation of a Short-Term Accommodation;

“owner” means any person who is a registered owner, has a legal or equitable interest, has a legal right to obtain possession, or who has control or management of any property, land, building or structure;

“parking management plan” means a plan, drawn to scale, depicting the size and location of all parking spaces intended to be used for parking on the premises;

“premises” means any place, premises or location, or part thereof, in which a trade or business or occupation of a Short-Term Accommodation is carried on;

“principal residence” means a property that is owned or rented alone or jointly with another person, where the person(s) is ordinarily a resident and has designated the property as their principal residence on their income tax filing and in other government records;

“property” means the whole or part of any parcel of real property, including all buildings, structures, personal property, or other property located thereon;

“Residence” means any Property or address that is not clearly identified from the abutting roadway as the location of a business.

“property standards by-law” means the Property Standards By-law of the City enacted under s. 15.1 of the *Building Code Act, 1992*, S.O. 1992, c.23, that prescribes standards for the maintenance and occupancy of property, as amended or replaced from time to time;

“renter” means the person responsible for the rental of the premises by way of concession, permit, lease, rental agreement or similar commercial arrangement;

“renter’s code” means a document that has been prepared by the Owner that has been approved by the Licensing Administrator that sets out the roles and responsibilities of the renter, including behavioural expectations as they relate to non-disturbance, which provides a warning related to the making of a disturbance and, which identifies applicable

City of Burlington By-laws that the renter must comply with including the provisions of this by-law as they relate to the Parking Management Plan and Property Maintenance Plan;

“short-term accommodation” or “STA” means the provision of a dwelling unit which is used for the temporary lodging of the travelling public for a rental period of not greater than 28 consecutive days to a maximum of 183 days per year in exchange for payment but does not include a motel, hotel, hospital or care home or other short-term accommodations where there is no payment;

“zoning by-law” means a By-law enacted under section 34 of the *Planning Act*, R.S.O. 1990, c. P.13, that restricts and/or regulates the use of land, as amended or replaced from time to time.

PART 2: BY-LAW TITLE

2.1 The short title of this By-law shall be the “Short-Term Accommodation By-law”.

PART 3: APPLICATION OF BY-LAW

3.1 This By-law applies to all short-term accommodation units in the City.

3.2 Nothing in this By-law is to be construed as permitting anything which is prohibited under federal or provincial legislation, and where there is a conflict in this respect between federal or provincial legislation and this By-law, the federal or provincial legislation prevails.

3.3 For greater certainty, the requirements of this By-law do not apply to a hotel, motel, bed and breakfast establishment, hospital, commercial resort unit, village commercial resort unit or similar commercial or institutional use.

PART 4: PROHIBITIONS AND EXEMPTIONS

4.1 No person shall operate or permit a person to operate or hold themselves out as being licensed to operate a STA:

(a) without a licence to do so issued under this by-law;

(b) under any other name than the one endorsed on their licence issued under this by-law; or

(c) except in accordance with the regulations of this by-law, including any applicable Schedule, all of which form part of this by-law.

4.2 No person shall,

(a) transfer or assign a licence issued under this by-law;

(b) obtain a licence by providing mistaken, false or incorrect information;

(c) enjoy a vested right in the continuance of a licence and upon the issue, renewal, transfer, cancellation or suspension thereof, the licence shall be the property of the Corporation of the City of Burlington; or

(d) advertise a Short-Term Accommodation without a licence.

PART 5: LICENSING REQUIREMENTS

5.1 A completed application for a licence or for renewal of a licence shall be submitted to the Licensing Administrator accompanied by the requirements prescribed in Schedule 1, and any other information that the Licensing Administrator may from time to time request.

5.2 The Licensing Administrator may, if it is reasonable to do so, waive any documentary requirements under this By-law, except that the Licensing Administrator shall not waive any requirements related to public safety or consumer protection.

5.3 Every person licensed under this by-law shall at all times:

(a) comply with this By-law and the regulations contained in any applicable Schedule; and

(b) notify the Licensing Administrator within ten (10) business days of any change in any of the particulars required to be filed with the Licensing Administrator.

PART 6: ISSUANCE OF LICENCE AND GROUNDS FOR REFUSAL

6.1 The Licensing Administrator is authorized to:

(a) receive and process all applications for licences and for renewal of licences to be issued under this By-law;

(b) issue licences and renew licences, to any person who meets the requirements of this Bylaw except where:

- i. the conduct of an applicant affords reasonable grounds for belief that the applicant has not carried on, or will not carry on the business in accordance with the law or with integrity and honesty;
- ii. there are reasonable grounds for belief that the carrying on of the business may be adverse to the public interest;
- iii. the applicant has a total of seven or more demerit points in effect pursuant to Schedule 3; or
- iv. the applicant is indebted to the City in respect of fines, penalties, judgments, outstanding property taxes, or any other amounts owing, including an administrative penalty

(c) with respect to subsection 6.1(b)(ii), include in the Licensing Administrator's consideration, any record of offence that occurred within the three (3) years prior to the licence application and is relevant to the nature of the business, or any record of offence that directly affects the applicant's or licensee's ability to competently and responsibly carry on the business, or any particular record of offence for any time period that may be specified in any Schedule;

(d) impose conditions as a requirement of obtaining or continuing to hold a licence under this By-law; and

(e) generally perform all the administrative functions delegated to them by this by-law.

6.2 Licences issued pursuant to this by-law are conditional on compliance by the licensee with all municipal by-laws, including, but not limited to, the applicable Zoning By-law, Lot Maintenance By-law and Property Standards By-law, any conditions imposed to the holding of the licence, and compliance with all Provincial and Federal legislation.

- 6.3 A licence issued under the provisions of this by-law shall expire one year from the date of issuance unless it is renewed or revoked in accordance with the provisions of this by-law.

PART 7: LICENCE REVOCATION AND SUSPENSION

- 7.1 The Licensing Administrator shall provide notice of intention to revoke or suspend a licence and shall advise the licensee of their right to appeal where:
- (a) the licensee would be disentitled to a licence or a renewal of a licence for the reasons set out in this by-law;
 - (b) the licensee has failed to comply with the regulations required by this by-law;
or
 - (c) the licence was issued in error.
- 7.2 Notwithstanding Section 7.1, the Licensing Administrator, if satisfied that the continuation of the licence poses an immediate danger to the health or safety of any person, may, with such conditions as are considered appropriate and without a hearing, suspend a licence for not more than 14 days, and, prior to suspending the licence, shall provide the licensee with the reasons for the suspension, either orally or in writing, with an opportunity to respond to them.

PART 8: APPEAL

- 8.1 Where the Licensing Administrator has denied an applicant a licence or a request for renewal, or suspended or revoked a licence, the Licensing Administrator shall inform the applicant or licensee by way of written notice setting out the grounds for the decision with reasonable particulars and advise of the right to appeal such decision to the Appeals Committee.
- 8.2 Persons or applicants may appeal to the Appeals Committee in relation to matters noted in Section 8.1. Appeals will not be permitted for any matters that have already been heard or are pending before the Hearings Officer under the Administrative Penalty System. A request for an appeal shall be made in writing to the Licensing Administrator setting out the reasons for the appeal within 7 business days after service of the written notice delivered in accordance with section 8.1.

- 8.3 Where no request for an appeal is received in accordance with Section 8.2, the decision of the Licensing Administrator shall be deemed to be affirmed.
- 8.4 Where a request for an appeal is received, a hearing of the Appeals Committee shall be convened and the applicant or licensee shall be provided reasonable written notice of the appeal date.
- 8.5 After such opportunity to be heard is afforded the applicant or licensee, the Appeals Committee may make a decision in respect of which the hearing was held or the opportunity for hearing afforded. The Appeals Committee's decision is final and not subject to review. The Appeals Committee may refuse to issue or renew a licence, revoke, suspend, or impose any conditions upon a licence. The Appeals Committee may consider any matter pertaining to the licensing requirements in Part 5 the grounds for refusal in Part 6, or any other matter that relates to the general welfare, health or safety of the public.
- 8.6 Where the Appeals Committee conducts a hearing, the rules set out in the Statutory Powers Procedure Act, R.S.O. 1990, c. S.22 shall apply.

PART 9: ENTRY AND INSPECTION

9.1 A person authorized to enforce this By-law may enter on any land, including private property, at any reasonable time in accordance with the conditions set out in the *Municipal Act, 2001*, for the purpose of carrying out an inspection to determine whether or not the following are being complied with:

- (a) an order or other requirement under this By-law, including any policy or guideline made or issued in connection to this By-law;
- (b) a certificate or a term or condition of a certificate issued under this By-law; or
- (c) an order made under section 431 of the *Municipal Act, 2001*, as amended.

9.2 For the purposes of the inspection under section 9.1 of this By-law, and in accordance with the conditions set out in section 436 of the *Municipal Act, 2001*, as amended, a person authorized to enforce this By-law may:

- (a) require the production for inspection of documents or things relevant to the inspection;
- (b) inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;
- (c) require information from any person concerning a matter related to the inspection; and
- (d) alone or in conjunction with a person possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purpose of the inspection.

9.3 Any person authorized to enforce this By-law may undertake an inspection pursuant to an order issued by a provincial judge or justice of the peace under section 438 of the *Municipal Act, 2001*, as amended, in accordance with the conditions set out in that section, where they have been prevented or is likely to be prevented from carrying out an inspection under this By-law.

PART 10: OFFENCE

- 10.1 Any person who contravenes a provision of this By-law is guilty of an offence.
- 10.2 A director or officer of a corporation who knowingly concurs in the contravention of any provision of this By-law is guilty of an offence.
- 10.3 Every person who is convicted of an offence under this by-law is liable to a fine as provided for in the Provincial Offences Act, R.S.O. 1990, c P. 33, as amended.

PART 11: ADMINISTRATIVE PENALTIES

- 11.1 This By-law in its entirety is designated as a By-law to which the City's Administrative Monetary Penalties By-law applies.
- 11.2 Every person who contravenes this By-law when given a penalty notice, in accordance with the City's Administrative Penalties By-law, shall be liable to pay the City an administrative penalty in the amount specified in the Administrative Monetary Penalties By-law, and any fees related thereto.
- 11.3 Where an administrative penalty and administrative fee(s) respecting the administrative penalty, as specified in the Administrative Monetary Penalties By-law, are not paid within sixty days after the date that they become due and payable,

the treasurer of the City may add the administrative penalty and administrative fee(s) to the tax roll for any property for which all of the owners are responsible for paying the administrative penalty and administrative fee(s), and collect it in the same manner as municipal taxes.

PART 12: MISCELLANEOUS

- 12.1 In this By-law, unless the contrary intention is indicated, words used in singular shall include the plural and words used in the male gender shall include the female gender and vice versa.
- 12.2 The word "and" is an inclusive conjunction, the use of which indicates that all items or phrases in that subsection, article, or list in which it appears are permitted or required as the case may be. The word "or" is an alternate conjunction, the use of which indicates that alternate or optional items or phrases in the subsection, article, or list in which it appears are permitted or required, as the case may be; however, notwithstanding the foregoing, where the context permits, the word "or" may also be an inclusive conjunction having the same meaning as the word "and".
- 12.3 If any or part of a provision of this By-law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative on particular circumstances, the balance of this By-Law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.
- 12.4 Any reference to legislation in this By-law includes the legislation referred to and its amendments as well as any subsequent legislation which may replace the legislation referred to, and its amendments thereto.

PART 13: COLLECTION OF UNPAID FINES

- 13.1 Pursuant to Section 441 of the Municipal Act, if any part of a fine for a contravention of a business licensing by-law remains unpaid after the fine becomes due and payable under Section 66 of the Provincial Offences Act, R.S.O. 1990, c. P.33, including any extension of time for payment ordered under that Section, the Licensing Administrator may give the person against whom the fine was imposed a written notice specifying the amount of the fine payable and the final date on which it is payable, which shall be not less than 21 days after the date of the notice. If the fine remains unpaid after the final date specified in the notice, the fine is deemed to be unpaid taxes pursuant to Section 351 of the Municipal Act and may

be added to the person's tax roll and collected in the same manner as property taxes.

14. This by-law comes into force May 1, 2025.

Passed this 13th day of January, 2025

Mayor Marianne Meed Ward _____

Deputy Clerk Lisa Palermo _____

SCHEDULE 1

SHORT-TERM ACCOMMODATION LICENSING APPLICATION REQUIREMENTS

1. A person wishing to operate a Short-Term Accommodation (STA) shall provide the Licensing Administrator with the following, as applicable:

(a) a completed application in the form required by the Licensing Administrator that will include each owner, applicant and/or agent's name, address, telephone number, facsimile transmission number and e-mail address;

(b) payment of the applicable licensing Fee;

(c) proof that the applicant is at least eighteen (18) years of age, if the applicant is an individual;

(d) proof that the corporation is legally entitled to conduct business in Ontario, if the applicant is a corporation, including but not limited to:

(i) article of incorporation or other incorporating documents, duly certified by the proper government official or department of the Province of Ontario or of the Government of Canada; and,

(ii) a certified copy of an annual return which contains a list of all shareholders of the corporation,

(iii) the names and addresses of all officers and directors of the corporation

(e) the names and addresses of each member of the partnership as well as the name under which the partnership intends to carry on business, if the applicant is a partnership;

(f) a Renter's Code;

(g) a Parking Management Plan for the property on which the STA is situated that complies with the Zoning By-Law and which outlines where all of the parking spaces shall be located and the dimensions of those parking spaces;

(h) a floor plan of the STA, including identifying:

- i. all rooms, spaces or common areas;
- ii. how each room, space or common area shall be used, which means specifically indicating where all lodging units will be located on the floor plan; and,
- iii. the dimensions (in square meters) of all rooms, spaces or common areas.

(i) a property maintenance plan which shall:

- i. specify measures to be undertaken to ensure existing and continued compliance with all relevant by-laws, including, but not limited to, those related to garbage, lot maintenance and property standards.

- ii. identify the location of refuse and recycling containers;

- iii. identify snow storage areas; and,

- iv. identify who is responsible for ensuring that all necessary property maintenance is undertaken.

(j) proof of insurance which includes a liability limit of no less than two million dollars (\$2,000,000.00) per occurrence for property damage and bodily injury, and identifies that a STA is being operated on the property. The insurance coverage required herein shall be endorsed to the effect that the City of Burlington shall be given at least 10 days' notice in writing of any cancellation or material variation to the policy

(k) a copy of the transfer/deed providing proof of ownership of the property on which the STA is situated;

(l) if a renter, written consent of the owner of the property;

(m) a Criminal Reference Check confirming there are no outstanding criminal charges or warrants pending before any courts, or any record of offence that is less than three (3) years and relevant to the nature of the services of a STA Operator, or any record of offence that directly affects the STA owner's ability to competently and responsibly carry on the services of a STA Operator, including but not limited to: an offence under the Criminal Code, the Narcotics Control Act or the Food and Drug Act;

(n) the rental agent's or agency's name, address and telephone number;

(o) an inspection certificate from a certified HVAC technician that confirms that the HVAC system is in proper working order;

(p) for the initial application, an inspection certificate from a certified Electrical Safety Authority technician confirming the electrical system is in proper working order, which results from an inspection that was conducted within the six (6) months preceding the submission of the application; and,

(q) a sworn declaration that:

i. the applicant or Owner will comply with the maintenance plan;

ii. the applicant or Owner will comply with the parking plan;

iii. the STA is in compliance with the Building Code Act, 1992 or any regulations made under it, including the Building Code;

iv. the STA is in compliance with the "Fire Protection and Prevention Act, 1997, or any regulations made under it, including the Fire Code;

v. the STA is in compliance with the Electricity Act, 1998, S.O.1998, c. 15, Sched. A, as amended (the "Electricity Act, 1998") or any regulations made under it, including the Electrical Safety Code;

vi. the Owner or the applicant (if different from the Owner) and any Local Contacts are aware of all relevant federal and provincial

legislation, including the Ontario Human Rights Code, as well as all relevant municipal by-laws, and that they will comply with all of them; vii. the applicant or Owner confirms the accuracy, truthfulness and completeness of the information submitted;

vii. the applicant or Owner confirms they will require each renter to abide by a Renter's Code; and

viii. ix. the applicant or Owner confirms they are the principal resident of the STA.

SCHEDULE 2 GENERAL REGULATIONS

2. A Short-Term Accommodation shall:

- (a) be operated in a person's principal residence;
- (b) have a maximum occupancy of 2 adults per legal bedroom.
- (d) operate the STA in accordance with the Parking Management Plan and Property Management Plan;
- (e) keep a record of the renter with such record containing the date of entry, the length of stay, home address of the renter and confirmation of receipt of the Renter's Code with such record readily available for inspection at all times by an Officer for a period of one year;
- (f) display the licence permanently in a prominent place in the STA to which it applies;

- (g) ensure that there is a Local Contact available to attend to the STA at all times within a period of no greater than one hour from the time of contact by way of telephone or e-mail;

- (h) ensure that each renter has been provided with the Renter's Code with the owner retaining a copy of the confirmation of receipt of the Renter's Code for a period of one year;
- (i) maintain the STA in a clean and sanitary condition, with adequate measures for the storage and disposal of garbage and waste and sufficient levels of illumination to permit the safe use of the STA. For the purposes of this subsection, adequate measures for the storage and disposal of waste shall mean a self-enclosed building, structure or container, located outside of the STA, which is of a sufficient size that will store the garbage and waste generated by the premises until such garbage and waste is disposed of;
- (j) ensure that the STA is operated and used in a fashion such that the operation or use will not cause a disturbance; and
- (k) not discriminate in the carrying on of the trade, business or occupation of STA against any member of the public on the basis of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, age, marital status, family status or disability.

**SCHEDULE 3
DEMERIT POINT SYSTEM**

1. A demerit point system is established as follows herein this Schedule but does not preclude the use of options otherwise available to enforce this bylaw or any other by-law of the municipality or Provincial Act or Regulation including, but not limited to, administrative penalties as set out in this by-law and actions pursuant to the Building Code Act, Fire Protection and Prevention Act and the Provincial Offences Act

2. The number of demerit points referenced in Column 3 of Table 1 below will be assessed against a Short-Term Accommodation in respect of the matter noted in Column 1 upon the following event respecting a contravention:
 - i. the expiry of the period for appealing a fine imposed pursuant to Part I or Part III of the Provincial Offences Act;
 - ii. the expiry of the period for appealing against a conviction in the Ontario Court of Justice;
 - iii. the confirmation of an administrative penalty;
 - iv. the confirmation of an order; or,
 - v. The confirmation of an order resulting in town remediation.

3. A Licence may be Suspended for a period of no longer than six months if the total of all demerit points in effect respecting a STA is at least seven.

4. A Licence may be Revoked if the total of all demerit points in effect respecting a STA is at least fifteen.

5. Notice of the suspension or revocation of a Licence shall be provided to the Owner in accordance with Part 7 and a licensee may appeal the suspension in accordance with Part 8 of this by-law.

6. Demerit points shall remain in place until the two-year anniversary of the date on which the demerit points were assessed.

TABLE 1

Column 1	Column 2	Column 3	Column 4
Infraction	Reference	Type	Demerit Points
Fire Protection & Prevention Act/Fire Code	Fire Protection and Prevention Act, Ontario Fire Code	Confirmed Order	3
Fire Protection & Prevention Act/Fire Code	Fire Protection and Prevention Act, Ontario Fire Code	Provincial Offence Notice, Part III, Administrative Penalty Notice	7
Operating without a Licence	City of Burlington Short-Term Accommodation By-law PART 4	Confirmed Order	3
Operating without a Licence	City of Burlington Short-Term Accommodation By-law PART 4	Provincial Offence Notice, Part III, Administrative Penalty Notice	5
Building Code Act	Ontario Building Code Act	Confirmed Order	3
Building Code Act	Ontario Building Code Act	Provincial Offence Notice, Part III,	7

		Administrative Penalty Notice	
Sleeping in excess of maximum permitted	City of Burlington Short-Term Accommodation By-law Schedule 2	Confirmed Order	3
Sleeping in excess of maximum permitted	City of Burlington Short-Term Accommodation By-law Schedule 2	Provincial Offence Notice, Part III, Administrative Penalty Notice	5
Non-Availability of Responsible Person	City of Burlington Short-Term Accommodation By-law Schedule 2	Confirmed Order	3
Non-Availability of Responsible Person	City of Burlington Short-Term Accommodation By-law Schedule 2	Provincial Offence Notice, Part III, Administrative Penalty Notice	5
Noise By-law Infraction	City of Burlington Noise By-law, as amended	Confirmed Order	2
Noise By-law Infraction	City of Burlington Noise By-law, as amended	Provincial Offence Notice, Part III, Administrative Penalty Notice	5
Not providing updated information	City of Burlington Short-Term Accommodation By-law Part 5	Confirmed Order	1

Not providing updated information	City of Burlington Short-Term Accommodation By-law Part 5	Provincial Offence Notice, Part III, Administrative Penalty Notice	3
Contrary to Parking Management Plan	City of Burlington Short-Term Accommodation By-law Schedule 1	Confirmed Order	1
Contrary to Parking Management Plan	City of Burlington Short-Term Accommodation By-law Schedule 1	Provincial Offence Notice, Part III, Administrative Penalty Notice	3
Contrary to Property Management Plan	City of Burlington Short-Term Accommodation By-law Schedule 1	Confirmed Order	1
Contrary to Property Management Plan	City of Burlington Short-Term Accommodation By-law Schedule 1	Provincial Offence Notice, Part III, Administrative Penalty Notice	3
Not posting licence	City of Burlington Short-Term Accommodation By-law Schedule 2	Confirmed Order	1
Not posting licence	City of Burlington Short-Term Accommodation By-law Schedule 2	Provincial Offence Notice, Part III, Administrative Penalty Notice	3

Property Standards Infraction	City of Burlington Property Standards By-law, as amended	Confirmed Order	2
Property Standards Infraction	City of Burlington Property Standards By-law, as amended	Provincial Offence Notice, Part III, Administrative Penalty Notice	4
Lot Maintenance Infraction	City of Burlington Lot Maintenance By-law, as amended	Confirmed Order	1
Lot Maintenance Infraction	City of Burlington Lot Maintenance By-law, as amended	Provincial Offence Notice, Part III, Administrative Penalty Notice	3