

HALTON COURT SERVICES
Provincial Offences Court
TRANSCRIPT ORDER FORM

TR #

Today's Date: _____

Regina v. _____
(full name of defendant - please print)

Case #: _____

Court Dates: _____

Courtroom #: Burl Mil

Requirements: Whole Proceeding Judgement Witnesses:

Transcript required for: Appeal Charter Other → I am appealing the: Conviction Sentence Dismissal

Next Court Date (if applicable) _____

Number of copies: (Note: 3 copies must be ordered for appeals and charters)

BILLING PARTY INFORMATION

Name: _____

LSUC #: _____

Address: _____
(full mailing address)

Phone Number: _____

Email Address: _____

I accept responsibility for all costs associated with the completion of the transcript.
I agree to pay \$4.30 per page for originals and 55 cents per page for copies. Minimum fee of \$20.00 to apply per transcript.
I understand that if I wish to cancel this transcript order, that I must do so in writing and I will be charged for any typed portions until the day that the cancellation is processed.
I understand that I must pay all outstanding amounts due on this transcript even if, for any reason, I no longer require the transcript.
I understand that HST will be added to the transcript order.
My signature on the order form indicates that I accept and understand the above.

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