

Updated: October 2017	Spencer Smith Park Events: Fireworks Implementation Plan		2 min. plus display	less than 2 min. display
<u>TIMELINE</u>	<u>Activity</u>	<u>Contact</u>	<u>Cost estimate</u>	<u>Cost estimate</u>
6 weeks prior	Fireworks permit, operator to apply to Fire Department	BFD	\$ 435.00	\$ 435.00
3 weeks prior	Communication via unaddressed ad mail to those in the affected area (3,000)	SET to direct	\$ 450.00	\$ 450.00
1 week prior	City Update advertisement in Burlington Post (no advertising to occur for short display)	SET to direct	\$ 400.00	\$ 400.00
	Advance notification signs in place	Transportation	\$ 300.00	NA
EVENT DAY	TC 54 barrels to be put in place on curbside of Lakeshore in closure area.	RPM to rent	\$ 325.00	NA
5 hours prior	Seal off lower promenade to public, install barricades at access points.	Event organizers		
4 hours prior,	Halton Police Marine Unit on site to keep boaters 250 to 350 m from shooting area.	HRPS	\$ 700.00	\$ 700.00
barge arrival.	(2 pay duty officers, 5 hrs.)			
3 hours prior	Meet with organizers / SET members to confirm plan details, pick up radios, etc.	SET / organizers	SET / organizers	SET / organizers
2 hours prior	Waterfront Garage and any other event controlled lots to be monitored by volunteers.	Event organizers	Event organizers	Event organizers
2 hours prior	Halton EMS, pay duty ambulance and paramedics on site. Note: costs to be updated.	Halton EMS	\$ 1,000.00	EMS to determine further needs.
2 hours prior	Pay Duty Police on duty through crowd/ traffic dispersal (10 pay duty officers, 3 hrs.) note: costs to be updated	HRPS	\$ 2,100.00	min. of 2 pay duty officers added to those at event. HRPS to determine further needs.
	Barricades are in place for Lakeshore and detour area.	RPM	RPM	NA
1 hour prior	Burlington Fire Department, pay duty crew to be on site for evening.	BFD	\$ 1,604.00	NA
1 hour prior	Road Closure to be implemented, along Lakeshore Road and installation of emergency lane TC54 barrels along north most west bound curb lane of Lakeshore Road from Brant Street to Maple Avenue.	Transportation / RPM/ Traffic crew event volunteers directed by HRPS	\$ 1,000.00	NA NA NA

	Event volunteers to monitor crosswalks of Lakeshore Road from side streets to crowd dispersal and road opening.	Event volunteers	Event volunteers	Event volunteers
	Police will monitor signalized intersections and direct traffic through the detour area.	HRPS	HRPS	HRPS
NOTE:	Egress from Spencers and Waterfront Hotel to be provided.	Event volunteers	Event volunteers	Event volunteers
0 hours	Fireworks presentation	Event organizers	Event organizers	Event organizers
	Police to assist directing traffic as crowds disperse, including parking garage exit.	HRPS	HRPS	HRPS
	Monitor capacity levels, open emergency gates at completion of event.	Event volunteers.	Event volunteers.	Event volunteers.
plus 30-60 min.	Open Lakeshore Road to traffic once crowds disperse.	HRPS to direct	HRPS to direct	HRPS to direct
	Total projected cost for application, communication and fireworks implementation:		\$ 8,314.00	\$ 1,985.00