



THE CORPORATION OF THE CITY OF BURLINGTON  
APPLICATION FOR SITE ALTERATION PERMIT

THIS APPLICATION IS AUTHORIZED BY BY-LAW No. 64-2014

1.0 Permit No: \_\_\_\_\_ File No: \_\_\_\_\_

2.0 ATTACHMENTS **THIS APPLICATION MUST BE ACCOMPANIED BY:**

- ✓ 2 copies of a Control Plan certified by a Professional Engineer or other qualified person.
  - ✓ Application fee, in accordance with City of Burlington Service and Fee Rates.
  - ✓ Security in a form and amount acceptable to the Director\*.
  - ✓ Owner's authorization if "Applicant" is not the Owner.
  - ✓ Reports as required by "On-Site and Excess Soil Management", O. Reg. 406/19.
  - ✓ Phase I, II, and other Environmental Site Assessment reports, if required by the Director\*.
- \* Items, if applicable, may be requested after submission of the application.

3.0 PROPERTY LOCATION: \_\_\_\_\_

4.0 PROPERTY SIZE (In hectares): \_\_\_\_\_

5.0 NAME OF PROPERTY OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 CITY, PROVINCE: \_\_\_\_\_ FAX: \_\_\_\_\_  
 POSTAL CODE: \_\_\_\_\_ CELL: \_\_\_\_\_  
 EMAIL: \_\_\_\_\_

6.0 NAME OF AGENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 CITY, PROVINCE: \_\_\_\_\_ FAX: \_\_\_\_\_  
 POSTAL CODE: \_\_\_\_\_ CELL: \_\_\_\_\_  
 EMAIL: \_\_\_\_\_

7.0 CONSULTANT ENGINEER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 CITY, PROVINCE: \_\_\_\_\_ FAX: \_\_\_\_\_  
 POSTAL CODE: \_\_\_\_\_ CELL: \_\_\_\_\_  
 EMAIL: \_\_\_\_\_

8.0 CONTRACTOR'S NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
CITY, PROVINCE: \_\_\_\_\_ FAX: \_\_\_\_\_  
POSTAL CODE: \_\_\_\_\_ CELL: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

9.0 WORK SCHEDULE:  
START DATE: \_\_\_\_\_  
END DATE: \_\_\_\_\_  
CONSTRUCTION PERIOD: \_\_\_\_\_

10.0 DESCRIBED THE PROPOSED WORKS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11.0 IF APPLICABLE, DESCRIBE THE COMPOSITION OF FILL BEING DUMPED/PLACED:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12.0 ALL SOURCE LOCATION(S) OF FILL BEING DUMPED/PLACED, INCLUDING  
CHEMICAL ANALYSES AND PERMEABILITY TEST RESULTS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 13.0 IS ANY PART OF THIS SITE WITHIN THE NIAGARA ESCARPMENT COMMISSION (NEC) REGULATED LANDS?
- YES  NO  DON'T KNOW

IF YES, HAVE YOU CONFIRMED THIS WITH THE NIAGARA ESCARPMENT COMMISSION?

- YES (Please attach Permit / Correspondence)  NO

- 14.0 DOES ANY PART OF THE SITE CONTAIN A WETLAND, FLOODPLAIN, SHORELINE, TOP OF BANK FEATURE AND/OR A REGULATED AREA ADMINISTERED BY CONSERVATION HALTON?
- YES  NO  DON'T KNOW

IF YES, HAVE YOU CONFIRMED THIS WITH CONSERVATION HALTON?

- YES (Please attach Permit / Correspondence)  NO

- 15.0 IS ANY PART OF THE SITE WITHIN 120m OF A PROVINCIALY SIGNIFICANT WETLAND AS IDENTIFIED BY THE MNR AND WETLANDS REGULATED UNDER O. REG. 162/06?
- YES  NO  DON'T KNOW

- 16.0 DOES ANY PART OF THE SITE CONTAIN ENDANGERED OR THREATENED SPECIES, AS ADMINISTERED BY THE MINISTRY OF NATURAL RESOURCES?
- YES  NO  DON'T KNOW

The undersigned hereby applies for a Site Alteration Permit pursuant to the provisions of City of Burlington By-law 64-2014 and agrees to comply to all aspects with the requirements of By-law 64-2014.

The undersigned hereby acknowledges that employees of the City of Burlington have permission to enter the subject land to inspect the proposed work that applies to the Permit.

Pursuant to the By-law 64-2014, the undersigned hereby acknowledges that the sole responsibility for the completion of the work undertaken, as detailed in the complete application, rests entirely with the Owner. The undersigned also agrees that the total cost of all works will be entirely the responsibility of the Owner.

The undersigned certifies to the City that any and all fill used in completing any Site Alteration contains no contaminants within the meaning of the *Environmental Protection Act*, R.S.O. 1990, c. E. 19 or a Qualified Person certifies that any and all fill used in completing any Site Alteration will cause no adverse effects. The undersigned hereby forever releases and agrees to indemnify and save harmless the City, its employees, representatives, agents and contractors, from and against all claims, demands, damages, causes of action, costs, expenses and other liabilities of any nature, which may arise in the event that the fill is determined to contain contaminants.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Owner / Applicant

If an agent is being used, the Owner must also complete the following:

I \_\_\_\_\_ being the registered Owner of the subject

property hereby authorize to

prepare, submit and act on my behalf with respect to this application.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Owner

**Personal information on this form is collected under the authority of The Municipal Act, 2001, S.O. 2001 c.25 as amended and will be used to process the applications and issue Permits for site alterations. Questions about this collection should be directed to: Senior Project Manager, Engineering Services Department, 426 Brant Street, Burlington, ON, L7R 3Z6, 905-335-7600 extension 7486.**

**OFFICE USE ONLY**

- |                                    |       |              |       |
|------------------------------------|-------|--------------|-------|
| A. Permit Fee:                     | _____ | Receipt No.: | _____ |
| B. Letter of Credit Amount:        | _____ | Receipt No.: | _____ |
| C. Niagara Escarpment Permit No.:  | _____ | Date:        | _____ |
| D. Conservation Halton Permit No.: | _____ | Date:        | _____ |
| E. Planning Approval:              | _____ | Date:        | _____ |
| F. Forestry Approval:              | _____ | Date:        | _____ |
| G. Haul Route Approval:            | _____ | Date:        | _____ |
| H. Engineering Services Approval:  | _____ | Date:        | _____ |
| I. Permit No. Issued:              | _____ | Date:        | _____ |
| J. Expiry Date:                    | _____ |              |       |