

Building Permit Requirements

Demolition

This form summarizes the minimum required information to be submitted, in accordance with the Building Code Act and the City of Burlington's Building Permit By-Law. Incomplete applications will not be accepted. However, should the requirement for additional documents and/or approvals be determined during the processing of this application you will be notified.

Completed Forms and Documents:

- Completed Provincial Application form for a Permit to Construct or Demolish.

Permit Fees:

- Permit Fee; Refer to current Building Permit By-Law for Fee Schedule.
Other charges (i.e. development charges) may be applicable and are payable prior to building permit issuance.

Construction Documents (Two Copies – Maximum Sheet Size is 24"x36" (594mmx841mm):*

All drawings shall be to scale, dimensioned and provide sufficient information that describes the extent of proposed work.

- Site Plan: - Site plan (Property Survey) – Showing location of existing building(s) / structure(s) to be demolished

- Clearance form: Demolition Pre-Permit Clearance Form with all signatures:
(Signatures can be obtained individually or simultaneously)
 - Heritage Clearance
 - Planning Department
 - Capital works
 - Forestry
 - Niagara Escarpment Commission (NEC)
 - Conservation Halton
 - Fire Department
 - Burlington Hydro
 - Region of Halton
 - Union Gas
 - Reliance Home Comfort
 - Bell Canada
 - Cogeco Cable

Other Requirements:

- Method of demolition and General Review Commitment Form completed and signed by the owner and the engineer, where required.
(As per Div. C, 1.2.2.3 & Div. C, 1.3.1.1 (3) – OBC 2012)

* For any inquiry, please call the Building Section in the Department of City Building at 905-335-7731 or visit City Hall at 426 Brant Street – Lower Level (Building Section counter).