

Pool Notice

City of Burlington • Department of City Building

Pool Owner's Responsibilities

- It is your responsibility to ensure no water is placed in the pool until the fence enclosure and gates have been installed and inspected in accordance with the requirements of the City of Burlington Swimming Pool By-law 74-2005 as amended.
- You must maintain the fence and gates in the same condition intended by the bylaw; the fence and gates must be maintained in a good state of repair, free from deterioration or decline.
- It is your responsibility to request a pool fence inspection, please contact the bylaw officer indicated on the green sticker affixed to your pool permit.
- Please reference the attached Pool, Spa and Hot Tub Maintenance brochure for details on how and where to drain your chlorinated or salt water pools. Pool water shall not be drained onto any private property without consent of that property owner.

Temporary Fencing

Approved temporary fencing must be used until the basic construction of the swimming pool has been completed, at which time permanent approved fencing must be installed prior to water being placed in the pool.

Changes to Your Permit

After receiving your permit, if you wish to change any details regarding the location of your pool, fence or gates you must have these changes reviewed by the zoning department and bylaw officer. All construction must be in accordance with the approved pool permit drawings or approved pool permit revisions.

Permit Expiry

All pool permits expire in six months from the date of permit issuance if construction has not commenced or if work is not carried on at a reasonable rate to completion.

Park Access Permits

If your property is deemed inaccessible and requires access through a city park, please contact the **Roads, Parks and Forestry Department** at **905-333-6166** or email **rpf@burlington.ca** for information on the permit application process. All permit fees and security deposit fees are determined by a site visit to the property. When the construction is complete, another site visit will occur to assess the property before the security deposit is returned.

Equipment and Materials on Roadways

If you or your pool company intends on leaving equipment and/or materials on the roadway during construction of a swimming pool, you must obtain a Road Occupancy Permit. Please contact the **Transportation Department** at **905-335-7671** or visit **www.burlington.ca** for information on the permit application process, fees and security deposit fees. When the construction is complete, transportation will conduct a site visit to assess the property before the security deposit is returned.