

**HALTON COURT SERVICES**  
**Request for Photocopy/Certified Copies**

***\*\*Note: A charge of \$2.00 per photocopied page and \$3.50 per page for certified copies applies at time of pickup-up\*\****

Date requested: \_\_\_\_\_

Certified Copy of:    ( ) Information    ( ) Recognizance    ( ) Probation Order  
                                  ( ) Summons        ( ) Order                    ( ) Proof of Payment

Defendant's Last Name: \_\_\_\_\_

Defendant's First Name(s): \_\_\_\_\_

Defendant's Date of Birth: \_\_\_\_\_

Offence(s): \_\_\_\_\_

Information/Ticket Number(s): \_\_\_\_\_

Date of Offence: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Person Making Request:

Name: \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_