

The Corporation of the City of Burlington  
**Designated Accessible Sign Guidelines**

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### **Legal Accessible Sign**

- 45cm (18") long and 30cm (12") wide
- made of aluminum with Scotch Light reflective vinyl background & lettering
- visible day and night (reflectorized or illuminated)
- have a white background
- have the proper symbols and lettering:
  - "No Parking" with red circle with black "P"
  - "International Accessible" be blue & white
  - "By Permit Only" in black lettering.

### **Location of Accessible Parking Sign**

- posted at each legally designated Accessible Parking space
- affixed to a stationary post or building wall so the bottom of sign is 1.5m (4.9 ft) above grade level (see diagram)
- face each parking spot to ensure visibility by any driver while in their vehicle.

### **Number of Accessible Parking Spaces**

- posted in accordance with the City of Burlington Zoning By-law 2020:
  - 5 to 50 parking spaces - provide 1 accessible parking space
  - 51 to 90 parking spaces - provide 2 accessible parking spaces
  - over 90 parking spaces - 3% of parking spaces shall be designated for accessible parking purposes
  - where outpatient services are provided, accessible parking shall be a minimum of 10% of required parking
  - medical offices and institutional users shall provide a minimum of one accessible parking space.

### **Dimensions of Accessible Parking Spaces**

- single space - have a minimum width of 4.75m (16 Ft)
- double spaces - have adjoining spaces of a minimum combined width of 7.5m (25 Ft).

### **Sign & Post Availability**

1. Signs are also available from various sign shops... refer to Yellow Pages.
2. The City of Burlington, contact Roads & Parks Maintenance Centre
  - 3330 Harvester Road, Stockroom (*entrance off of Harvester Rd*)
  - Hours of Operation are 7:00 am – 3:00 pm
  - Enquiries, call 905-333-6166
  - fax Sign Order to Stockroom at 905-634-8937
  - stockroom staff **will call customer when sign is ready for pick up & costs**
  - customer is responsible for installing these signs and/or posts.

