



City Hall: Mailing Address:  
 426 Brant Street, P.O. Box 5030  
 Burlington, Ontario, Burlington, Ontario  
 Canada L7R 4G4  
 Telephone: (905) 335-7642  
 Fax No.: (905) 335-7880

## Heritage Property Tax Rebate Application

*Under Section 365.2 of the Municipal Act S.O. 2001, c. 25, and in accordance with City of Burlington By-law 77-2014, the City of Burlington Heritage Property Tax Rebate Program (HPTRP) provides property tax rebates to owners of eligible heritage properties (as designated under the Ontario Heritage Act R.S.O. 1990) according to requirements of the Ontario Heritage Property Tax Relief Program.*

Please complete application and scan and email back to [heritage@burlington.ca](mailto:heritage@burlington.ca) (or you may submit a hard copy to the Planning and Building Dept.)

Application must be completed each year and must be **RECEIVED** in our office by **4:30pm** on the last day in February.

<b>PROPERTY INFORMATION</b>			<b>Roll Number</b> (See your tax bill):		
Address (Number, Street, Suite #)			2402 - _ _ _ - _ _ _ - _ _ _ - 0000		
City	Province	Postal Code	Account Number (See your tax bill)		
Burlington	Ontario				
Designation By-Law Number (if known)			Heritage Conservation Easement Number (if applicable)		
Owners' Name(s)					
Mailing Address (Number, Street, Suite)					
City/Town		Province		Postal Code	
Phone Number		Fax Number		Email	

Please obtain any required authorization and check one of the following statements:

- I/WE, the applicant(s), am/are the sole owner(s) of the property for which this application is made and have owned the property for the 2014 calendar year.
- I/WE, the applicant(s), am/are the owner(s) of this property and have received express authorization from all other property owners to make this application and receive the heritage tax rebate on their behalf.
- I/WE, the applicant(s), have read the attached Appendix A – “Sample Heritage Conservation Agreement” and am/are aware in order to receive a heritage tax rebate I/WE will be required to sign a Heritage Conservation Agreement and be required to adhere to its Terms and Conditions.

Name of Applicant (Print)	Signature	Date
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### **Re: Heritage Property Tax Rebate Application**

On the reverse side is an application for the City of Burlington Heritage Program Tax Rebate program.

### **HERITAGE PROPERTY TAX REBATE PROGRAM (HPTRP) ACKNOWLEDGEMENT FORM**

By submitting an application to the HPTRP, I hereby agree to the following:

1. The amount on the property tax rebate offered under this program is 20% of the taxes for the city and school board purposes levied, based on the assessed value of your property as determined by the Municipal Property Assessment Corporation (MPAC) for the 2014 taxation year. The 20% property tax rebate is on your property (or portion of your property) that is designated as a heritage property in accordance with the *Ontario Heritage Act*.
2. If the assessed value of your property changes as the result of an appeal, the rebate will be re-calculated when an updated assessment is received by the city from MPAC. The new assessed value will be the one used for re-calculating the amount of relief.
3. No more than one rebate will be issued per property per taxation year.
4. Only residential properties (or the portion of the property classified as residential) are eligible for the 2014 taxation year.
5. Under section 365.2 of the *Municipal Act 2001*, if your application is approved, the Ontario Heritage Property Tax Relief Program requires that you enter into an agreement with the participating municipality (City of Burlington) respecting preservation and maintenance of the property.
6. No Heritage Property Tax Rebate will be awarded for properties determined to be in contravention of their designation by-law or any for those with any outstanding compliance orders with the City of Burlington.
7. To receive a Heritage Property Tax Rebate there must be no unpaid taxes, local improvement charges, fees, or other monies owed to the City of Burlington.

***PLEASE SEE THE FOLLOWING PAGE TO COMPLETE THE APPLICATION FORM***



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I, hereby acknowledge:

- That I consent to allow the City of Burlington to conduct an exterior inspection upon notification (from the public right of way, unless otherwise discussed with the property owner) to ensure that the property is in compliance with the designation by-law and By-law 28-2009, a by-law to prescribe standards for the maintenance and occupancy of properties in the City of Burlington;
- That additional information and/or materials may be required, and therefore, the application may not be deemed complete, nor processed unless the additional information and/or materials are submitted.

I, hereby make the above application for the Heritage Property Tax Rebate Program – By-law 77-2014, declaring all of the information contained herein is true and correct, and acknowledge that the City of Burlington will process the application based on the information provided.

\_\_\_\_\_  
 (Owner) (Owner) (Date)

PLEASE NOTE:

- **The deadline for submitting completed Heritage Property Tax Rebate applications is the last day of February of the year following the taxation year in respect of which the application is made at 4:30pm.**
- **This application and information and supporting materials, if any, contains information collected and maintained specifically for the purpose of creating a record available to the general public and is open to inspection by any person during normal office hours pursuant to the provisions of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990.**

**FOR OFFICE USE ONLY**

HPTRP File No: \_\_\_\_\_

Planning Dept. approval by (incl. Exterior Inspection):

\_\_\_\_\_

Yes:

No:

Date: \_\_\_\_\_

Notes: \_\_\_\_\_