



# Heritage Permit Application

*Application for consent to alter or demolish property designated under Part IV of the Ontario Heritage Act.*

Applications should be submitted to the Heritage Planner in the Department of City Building. Additional materials may need to be submitted in support of the application; submission requirements may vary depending on the type and scope of work proposed. Applicants are advised to consult the Heritage Planner to confirm submission requirements prior to filling out an application form.

## 1. Property Information

Address (Number, Street, Suite #):

City: **Burlington**

Province: **Ontario**

Postal Code:

Designated Property By-Law # (if known):

## 2. Property Owner Information

Name:

Telephone:

Mailing Address (Number, Street, Suite #):

City

Province

Postal Code

Email:

## 3. Applicant Information (if different from property owner)

Name:

Telephone:

Mailing Address (Number, Street, Suite #):

City

Province

Postal Code

Email:



## 4. Description of All Proposed Alterations to Designated Property (Including Demolition)

Please attach plans or drawings and/or list, itemize or otherwise describe all proposed alterations to the designated building including the removal of existing features, building materials, etc. and the addition of any new features or new construction.

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I/We hereby apply for a heritage permit, under Section 33 (alteration) / Section 34 (demolition) of the Ontario Heritage Act, 1990, as amended, and declare that the statements made in this application are true. I understand that Council approval (or staff approval where delegated) of a heritage permit is required before any building permit can be issued.

Applicant's Signature:	Date:
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### Owner's Authorization (if applicant is not the owner)

I/We \_\_\_\_\_  
being the registered owner(s) of the subject lands, hereby authorize \_\_\_\_\_  
to prepare and submit this application for approval and to act on my/our behalf as the authorized agent.

Owner's Signature:	Date:
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Personal information contained on this form is collected under the authority of the *Municipal Act, 2001*, S.O. 2001, c. 25, to determine eligibility for Heritage Permit to owners of residential heritage properties (as designated under the Ontario Heritage Act R.S.O. 1990). Questions about this collection can be directed to the heritage planner in the Department of City Building, City of Burlington, 426 Brant Street, Burlington, Ontario, L7R 3Z6, 905-335-7600, ex 7929, or [heritage@burlington.ca](mailto:heritage@burlington.ca).