

**ZONING CLEARANCE APPLICATION FORM
FOR SWIMMING POOLS**

For office use only:

File #: _____
 ZC Fee: \$ _____
 Method of payment: _____
 Receipt #: _____
 Date: _____

Site Address:	
Type of Pool:	

Applicant Information: Note the City will only communicate with the applicant

Applicant is: Owner Agent Pool Company Other: _____

Name: _____ Phone #: _____

Company Name (if applicable): _____

Mailing Address:
 City: _____ Province: _____ Postal Code: _____

Email: _____

Registered Property Owner: If different from above

Name: _____ Phone #: _____

Mailing Address:
 City: _____ Province: _____ Postal Code: _____

Email: _____

Declaration of Applicant: I, _____, certify that:
 (Print name)

1. The information contained in this application, attached documents, plans and specifications, and any other attached documentation is true to the best of my knowledge.
2. I have authority to bind the corporation or partnership (if applicable).

 (Signature of Applicant)

 (Date)

Personal information contained on this form is collected under the authority of the Municipal Act, 2001, as amended, and in accordance with the Municipal Freedom of Information and Protection of Privacy Act, as amended, to process Zoning Clearance applications. Questions regarding the collection of this information may be addressed to the Coordinator of Zoning, Department of City Building, 426 Brant Street, P.O. Box 5013, Burlington, Ontario, L7R 3Z6. Telephone: 905-335-7642.

Checklist to be submitted with Zoning Clearance Application

	Applicant's initials or n/a	Staff review (✓ or n/a)
Copy of an existing survey issued by an Ontario Land Surveyor (OLS). The survey is used for reference purposes and must include legible property dimensions		
<p>A site plan prepared in metric showing the following:</p> <ul style="list-style-type: none"> • North arrow, street name and property address • Lot width • Location of dwelling and any accessory buildings or structures on the property • Size and shape of proposed pool • Pool location and setbacks measured perpendicular from property lines to inside edge of pool • Height above grade for on-ground and above-ground pools • Location and setbacks to unitary equipment (pool heater & filter) • Fencing details and gate locations • Location of any easements on the property • Location of any overhead hydro wires on or adjacent to property • Location and extent of septic system if applicable 		
Completed Site Alteration Permit Screening Information Form		
Tree permit or email advising a tree permit is not required from Burlington's Department of Roads, Parks and Forestry		
Burlington Hydro approval if there is a hydro easement or overhead wires on or adjacent to the property.		
Conservation Halton approval if the property is within Conservation Halton's regulatory area		
Niagara Escarpment Commission approval or exemption if the property is within the NEC's regulatory area		
Approval from the applicable pipeline if the property is adjacent to or subject to a pipeline easement		
Approval from the Ministry of Transportation if the property is within MTO's regulatory area		

Zoning By-law 2020 Regulations for Swimming Pools (Part 1, Section 2.5)

2.5 SWIMMING POOLS

2.5.1 Regulations for outdoor swimming pools:

- (a) On lots containing detached or duplex dwellings and on lots containing one dwelling unit of a semi-detached, triplex, fourplex, or street townhouse:
 - (i) On lots less than 12 m wide, swimming pools are permitted in a rear yard only.
 - (ii) On lots 12 m wide or greater, swimming pools are not permitted in a required front or street side yard.
 - (iii) In-ground pools shall be set back 1.5 m from a property line or street line, measured from the inside wall of the pool.
 - (iv) Above-ground pools shall be set back from a property line or street line 1.5 m plus 30 cm for each 30 cm that the top of the pool wall is above the grade elevation at the property line, measured from the inside wall of the pool.
- (b) On lots containing residential dwellings other than those identified in (a) above, in-ground and above-ground pools shall be set back 15 m from a lot line or street line, measured from the inside wall of the pool.
- (c) A hydro-massage pool having a water surface area which is less than 8 m² shall not be subject to the above regulations.
- (d) On lots abutting a pipeline, a swimming pool must be setback 3 m from the limits of the right-of-way.

Part 1, Section 2.2 ACCESSORY BUILDINGS AND STRUCTURES AND UNITARY EQUIPMENT

2.2.5 For all uses, Unitary Equipment shall be subject to the following:

- (a) Setback from a side lot line: 60 cm
- (b) Setback from a rear lot line: 60 cm
- (c) Setback from a dwelling: 1.5 m maximum from the front wall
- (d) Swimming pool equipment is not permitted in a front yard.

Part 16, Definitions

Unitary Equipment includes central air conditioning units, heat pumps, and swimming pool filters.