

## Development and Infrastructure Division

**TO: Mayor and Members of Development & Infrastructure Committee**

**SUBJECT: Burlington Executive Airport Update #10 – February 24, 2014**

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### **Discussion:**

The following is a summary of the issues that have been addressed or are in the process of being addressed since the last update to Council, on February 3, 2014.

### **Site Alteration By-law Update**

The Engineering Department is progressing with the revision of By-law 6-2003. Several recently updated Site Alteration By-laws from other municipalities have been reviewed in detail and used as references to our work.

The first draft of the By-law has been prepared and we are the process of scheduling meetings in early March with Conservation Halton, Halton Region, Niagara Escarpment Commission, the Ministry of the Environment and other local municipalities.

The next steps will be to meet with:

- Halton Development Liaison Advisory Committee (HDLAC)
- Sustainable Development - Policy & Development Subcommittee
- Building Complete Communities Committee
- Area Engineering Directors' Committee
- Environmental Consultant and Legal Counsel
- Halton Agricultural Advisory Committee
- Burlington Home Builders Association
- Other stakeholders

A Public Meeting will also be scheduled.

A final version will be developed and presented to Committee and Council in the Spring 2014.

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## **Other Regulators:**

### **Update on FOI Request to MOE for Monitoring Plan and Details**

City staff submitted an appeal to the Information and Privacy Commissioner of Ontario regarding the MOE's decision to partially release records related to the Burlington Airpark. Staff received formal acknowledgement of receipt of the appeal from the Privacy Commissioner's Office on February 12, 2014, indicating that the City's appeal is in the "intake" phase. The notice also indicates a file number of PA-14-57 has been assigned. With respect to the process, the acknowledgement letter states the following:

*During the intake stage, all relevant information and documentation will be reviewed in order to determine how to process your appeal. This review takes approximately 14 days. We will notify you once the review is complete and the file has been assigned.*

At the time of writing this memo, staff have not received any further correspondence. However, still will follow up and will provide information to Committee in a future update.

### **Update on FOI request to Environment Canada (Site Inspection Report – June 3, 2013)**

Environment Canada staff conducted a regulatory on-site inspection on June 3, 2013 pursuant to the Fisheries Act. The City was advised to submit a FOI request in order to receive the content of the inspection report. The FOI package was received on February 6, 2014.

The content of this package is consistent with the verbal information provided by Environment Canada staff that no violations of the Fisheries Act were observed during the on-site inspection.

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## **Legal Matters:**

There are no further updates since the last memo to Committee on February 3, 2014. Legal staff continue to wait for a hearing date to be scheduled by the Court of Appeal.

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## **Communication Matters:**

The webminder feature has been added to the airport page [www.burlington.ca/airport](http://www.burlington.ca/airport) of the city's website. This feature allows people who subscribe to receive email notification of any updates made to the page. This memo will be posted to the website following the Committee meeting.

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## **Conclusion:**

This report has been provided for information.

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Respectfully submitted,

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Development & Infrastructure Division

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Helen Walihura - City of Burlington Clerk's Dept.  
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