

October 21, 2016

Mr. Steven Frankovich
S. Llewellyn & Associates Limited
3228 South Service Road
Suite 105 East Wing
Burlington, ON L7N 3H8

Dear Mr. Frankovich:

**Burlington Executive Airpark
Comments: August 31, 2016 Site Alteration Permit Application**

Your "application" was received on August 31, 2016, however it does not comply, and in no way comes near to complying, with the requirements of City By-Law 64-2014. City staff will not undertake a formal review of the Burlington Executive Airpark's (Airpark) filed material until it receives a compliant application as ordered by Mr. Justice Gibson in his decision dated June 30, 2016.

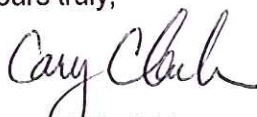
Several items required under By-Law 64-2014 were missing from your application package. These include but are not limited to the following:

1. Written acknowledgement that the application is for the entire site where fill has been deposited since the initiation of the filling operations in 2008.
2. Identification of all municipal addresses applicable to this application
3. Site Lines Assessment
4. Soil Management Plan
5. Fill Management Plan
6. Traffic and Transportation Plan
7. Details related to the Conservation Halton permitting process
8. Topsoil quantity
9. Details regarding remedial works for contaminated soil
10. Proposed schedule

As stated in my email to you on July 31, 2016, "You need to review and understand the application requirements that are clearly outlined in City By-law 64-2016."

As matters stand, Airpark has not complied with either City By-Law 64-2014 or the Order of Mr. Justice Gibson. I have reported Airpark's failure to comply to the City's lawyers.

Yours truly,



Cary Clark, P.Eng.
Manager of Development & Stormwater Engineering

cc: Ian Blue – Gardiner Roberts LLP
Nancy Shea Nicol, Blake Hurley, Allan Magi – City of Burlington