MHBC PLANNING URBAN DESIGN & LANDSCAPE ARCHITECTURE

MEMO

To:	**Jaclyn Schneider**
From:	**Stephanie Mirtitsch**
Date:	**May 2 2025**
File:	**14196BZ**
Subject:	**Official Plan and Zoning By-law Amendment Applications for 127 Plains Road West – Additional Materials Requested**

The purpose of this memorandum is to accompany additional materials requested from the City of Burlington on March 28, 2025 in response to the Official Plan and Zoning By-law Amendment Applications for 127 Plains Road West.

Additional Materials Requested

	Requirement	MHBC Response
Additional Materials		
1	Air Quality Study	An Air Quality Study has been prepared and included with the submission.
Updated Materials		
2	Shadow Study	The shadow study includes the requested written analysis.
3	Environmental Site Assessment Letter of Reliance	A revised letter of reliance has been provided to follow Halton Region terms of reference.

The additional materials noted in the letter from the City are not required as per the City's in effect 1997 Official Plan. We trust that the additional items noted in the table above are sufficient for your review and circulation of the application and we respectfully request confirmation of a complete application.

Yours Truly,
MHBC

Stephanie Mirtitsch, BES, MCIP, RPP
Associate

cc. Daniel Borelli, Losani Homes Ltd.