CITY OF Burlington

DEVELOPMENT APPLICATION PRE-CONSULTATION FORM

Meeting Date: December 18, 2024	**Site Address:** 3011 Appleby Line
Property Owner: Calloway REIT (Burlington Appleby) Inc	**Applicant / Address / Phone / Email** Junior Memaj Development Manager, SmartCentres REIT 3200 Highway 7, Concord, ON
Site Area: 5.98 hectares (14.77 acres)	

APPLICATION TYPE (check applicable applications):

Local Official Plan Amendment	X	Zoning By-law Amendment	X	Plan of Subdivision		Parkway Belt Amendment	
Other Application							

1. **Brief description of proposed development:**

   Applicant is seeking permissions to permit other forms of commercial such as grocery store.
   - Also looking for additional possible uses such as daycare, department store, hotel
   - No alteration is proposed for the site and any future uses will utilize the existing structures.

2. **Conformity with Regional Official Plan Designation?** YES __X__ NO _____

   Has an application been made to amend the Regional Official Plan: YES _____ NO __X__

3. **Existing Official Plan Designation:** 'Regional Commercial

   Conformity with City Official Plan land use designation? YES _____ NO __X__

   If 'NO' what is the nature of the OP amendment needed? Introduce prohibited uses

4. **New Official Plan Designation:** 'Mixed Use Commercial Centre

   Conformity with City Official Plan land use designation? YES _____ NO __X__

   If 'NO' what is the nature of the OP amendment needed? Introduce prohibited uses

5. **Existing Zoning:** Regional Commercial (CR) Zone

   Conformity with existing zoning? YES _____ NO __X__

   If 'NO' what is the nature of the zoning amendment needed? Introduction of prohibited uses

6. **Design Guidelines in effect?** YES _____ NO ___X__

Name of Design Guidelines __

7. **Is the property listed in Municipal Heritage Register, designated under the Ontario Heritage Act or adjacent to a designated property?**

YES ___ NO __X____

8. **Fees Required at Time of Application**

APPLICATION	CITY	REGION
Official Plan Amendment:	$95,737.50	$9,811.82
Rezoning - Base Fee: Rezoning - Variable Fee:	$25,275.00 $44,829.05 ($75 x net area of 14.77 acres)	$1,157.36
	-$2165 (pre-con)	
TOTAL	$163,676.55	**$10,969.18**

CITY FEES ARE CURRENTLY UNDER REVIEW AND ARE ANTICIPATED TO INCREASE IN THE NEAR FUTURE. ALL FEES ARE PAYABLE BASED ON THE RATE IN THE FEE SCHEDULE ON THE DATE THE PAYMENT IS MADE.

Separate payments are required for the City, Halton Region and Conservation Halton

9. **Additional Agencies to be contacted:** Burlington Hydro, Enbridge / Union Gas,

10. **Pre-Application Public Consultation Meeting**

Is a pre-application consultation meeting required?

YES __X____ NO _____

The following steps must be completed if a Pre-Application Public Consultation Meeting is required:

- *The consultation meeting is to be organized by the proponent and must be held before the application is submitted.*
- *Circulation of the meeting invitation to residents and tenants within 120 metres of the development site will be completed by the City for a fee. Provide the required materials to the City at least one month prior to the meeting. Notice must be sent a minimum of 21 days in advance of the meeting.*
- *Please notify the Ward Councillor, Mayor, and the Coordinator of Development Review of the date, time & location of the meeting. Be sure your meeting location is accessible and close to the development site.*
- *During the meeting, provide a detailed overview of the development proposal and allow time for questions and comments from the public. Planning staff will provide an overview of the development application review process. Take notes of the discussion.*
- *As part of a complete application, you must provide consultation meeting minutes which include a written summary of public input received at the meeting. As part of the Planning Justification Report, you must explain how this public input was considered and used to modify the development proposal.*

11. **Community Benefits**

Is this an application for increased height and/or density? YES _____ NO __X__

If "YES" Community Benefits **may be** required.

12. **Required Information for Complete Application**

1)	Completed Application Form	Required
2)	Fees for the processing of planning application(s)	Required

Supporting Reports, Studies, Plans **In accordance with Policies contained within 11.1.2 of the City's Official Plan, all identified materials must be submitted in accessible PDF format consistent with the City's standards and the standards of The Accessibility for Ontarians with Disabilities Act before an application is deemed complete.**		**Required (Yes/No)**
i.	Planning Justification Report, including employment or residential needs analysis, where required	**YES**
ii.	Land Assembly Documents	**NO**
iii.	Survey and Severance Sketch, prepared by OLS *(Reference Plan & Draft Reference Plan (including, Title Search/PIN Report)*	**YES**
iv.	Land Use Compatibility Study	**YES (if for sensitive use)**
v.	Retail and Service Commercial Needs Assessment	**NO**
vi.	Financial Impact Study	**NO**
vii.	Housing Impact Statement	**NO**
viii.	Park Concept Plan	**NO**
ix.	Agricultural Impact Assessment	**NO**
x.	Social Impact Assessment	**NO**
xi.	Archeological Report	**NO**
xii.	Heritage Impact Study	**NO**
xiii.	Cultural Heritage Landscape Impact Assessment	**NO**
xiv.	Conceptual Site Plan Layout	**YES**
xv.	Architectural Plans	**YES**
xvi.	3-D Model of Proposed Buildings	**NO**
xvii.	Burlington Urban Design Advisory Panel (BUD) Comments	**NO**
xviii.	Height Survey of Adjacent Buildings	**NO**
xix.	Angular Plane Study	**NO**
xx.	Shadow Analysis Plan	**NO**
xxi.	Wind Impact Study (Quantitative Wind Tunnel Test)	**NO**
xxii.	Arborist's Report	**NO**
xxiii.	Tree Inventory and Preservation Plan	**NO**
xxiv.	Landscape Plan	**NO**
xxv.	Water & Wastewater Functional Servicing Report	**YES**

xxvi.	Hydrogeology Study / Water Budget & Hydrology Study	**No**
xxvii.	Source Protection Disclosure Report	**NO**
xxviii.	Noise Feasibility Study / Vibration Study	**YES (if sensitive use)**
xxix.	Transportation Impact Study	**YES**
xxx.	Transportation Demand Management Plan and Implementation Strategy	**NO**
xxxi.	Parking Justification Report	**YES (if parking space are deficient)**
xxxii.	Storm Water Management Report / Functional Drainage Report, Storm Services Plan and Flooding Hazard Delineation (and Phase 2 Study) and/or Grading and Drainage Plans (detailed Engineering Plans)	**YES**
xxxiii.	Environmental Impact Assessment	**NO**
xxxiv.	Top-of-bank Demarcation / Slope Stability Assessment / Creek Erosion Assessment / Geomorphic Study	**NO**
xxxv.	Shoreline Hazardous Land Studies	**NO**
xxxvi.	Geotechnical Report (including groundwater)	**No**
xxxvii.	Phase 1 Environmental Assessment	**YES**
xxviii.	Phase 2 Environmental Assessment / Record of Site Condition & Letter of Reliance	**YES**
xxxix.	Landfill Assessment	**NO**
xl.	Sustainable Building and Development Guidelines Checklist	**YES**
xli.	Phasing Strategy for Development of Retail and Service Commercial Uses	**NO**
xlii.	Public Consultation Strategy	**NO**
xliii.	Response to Comments Received at a Community Meeting Held in Advance of a Formal Development Application	**YES**
xliv.	Comprehensive Block Plan	**NO**
xlv.	Urban Design Brief	**NO**
xlvi.	Tenant Relocation and Assistance Plan	**NO**
xlvii.	**Other**	
	Environmental Site Screening Checklist	**YES**
	Draft Official Plan Amendment / Draft Zoning By-law Amendment	**YES**
	Market Study	**YES (will confirm)**

13. ADDITIONAL REQUIREMENTS: see: attached Pre-Consultation Meeting Notes & Terms of Reference

NOTES:

1. The applicant may request a Technical Preconsultation prior to submission of the application. This optional process involves electronic submission of the draft materials and a preliminary municipal review to determine whether there are technical issues which could be resolved prior to formal submission of the application.

2. Notwithstanding the fees noted above, all fees are payable based on the rate in the fee schedule by-law in effect on the date the payment is made.

3. The purpose of this document is to identify the information required to commence processing a complete application as set out in the Planning Act. Pre-consultation does not imply or suggest any decision whatsoever on behalf of City staff or the Corporation of the City of Burlington to either support or refuse the application.

4. This document expires 180 days from the date of signing or at the discretion of the Director of Community Planning. Please note that development application fees may change during this period and it is the applicant's responsibility to ensure that the correct fees are paid at time of application.

5. Beyond 180 days, but prior to 1 year from the date of signing, proponents may submit a request to have this document updated for an additional 180 days. A detailed change matrix must accompany an update request. Beyond 1 year from the date of signing of the original pre-consultation form, a new pre-consultation request must be submitted.

6. In the event this Pre-consultation Document expires prior to the application being accepted by the City, another meeting will be required.

7. The applicant acknowledges that submission requirements are subject to change and that additional reports, studies, plans or information may be required beyond what is identified within this document in advance of an application being deemed complete.

8. The City may require the peer review of any technical report or study submitted by the applicant. If this is required, the applicant will be advised and will be charged a fee equal to the cost of the peer review.

9. Application materials submitted without the information identified in this Pre-consultation Document, or without the supporting technical studies prepared in accordance with the direction provided in Appendix 1, the meeting notes, and the Pre-submission checklist attached to this Document, will be returned to the applicant based on insufficient information to properly evaluate the application.

10. The applicant acknowledges that the City considers the application forms and all supporting materials, including studies and drawings, filed with any application to be public information and to form part of the public record. With the filing of an application, the applicant consents to the City copying and releasing the application and any supporting materials either for its own use in processing the application or at the request of a third party, without further notification to or permission from the applicant. The applicant also hereby states that it has authority to bind its consultants to the terms of this acknowledgement.

11. It may be determined during the review of the application that additional studies or information will be required as a result of issues arising during the processing of the application.

12. The applicant must grant permission for municipal and agency staff to visit and access the property while the application is being processed.

13. There may also be financial requirements arising from the application, including, but not limited to, park dedication, development charges, payment of outstanding property taxes, deferred local improvement charges, costs for lifting 0.3-metre reserves, and reimbursement for road widening acquisition or road improvements.

14. Personal information contained in this form is collected under the authority of the Planning Act, R.S.O. 1990, cP.13, as amended. The information will be used for the purpose of administering the City of Burlington's pre-consultation process on development applications.

15. The applicant requests that the information submitted on this pre-consultation form and associated documents be kept confidential. It is understood; however, that an access request may be filed under the Municipal Freedom of Information and Protection of Privacy Act, and information may be subject to release, notwithstanding the request to keep information confidential.

Staff and Agency Signatures:

Planning Staff	Planning Staff (Signature)	Date
Site Engineering Staff	Site Engineering Staff (Signature)	Date
Site Engineering Staff	Site Engineering Staff (Signature)	Date
Capital Works Staff	Capital Works Staff (Signature)	Date
Transportation Staff	Transportation Staff (Signature)	Date
Regional Staff	Regional Staff (Signature)	Date
Regional Staff	Regional Staff (Signature)	Date
Conservation Halton Staff	Conservation Halton Staff (Signature)	Date

Proponent Acknowledgement (In Lieu of Signatures):

I acknowledge that the City will require the provision of the drawings, reports and other requirements indicated in Section 12 of the Development Application Pre-Consultation Form, in addition to a completed Application Form, any information or materials required by Statute, the required application fees and a signed copy of this Acknowledgement prior to the planning application being deemed complete, pursuant to the Planning Act and applicable City of Burlington Official Plan policy. These items should be completed in accordance with the direction in this Development Application Pre-Consultation Form, the attached Notes, and the attached Pre-Submission Document Terms of Reference, in order to allow for the full consideration of the planning application. I have read and acknowledge the Notes listed in Section 13 of the Development Application Pre-Consultation Form. I have authority to bind the Owner.

Property Owner	Property Owner (Signature)	Date
Harrison Ioannou		May 20, 2025
Agent	Agent (Signature)	Date

(I have authority to bind the owner)

APPENDIX ONE: REQUIREMENTS FOR REPORTS/STUDIES AND PLANS

i. **Planning Justification Report**
A qualified planner (Registered Professional Planner) must submit a signed report providing planning justification for the proposed amendment in light of the objectives and policies of the City's Official Plan and the technical studies accompanying the application. The goal of the report is to document how the proposed departure from the local policies and regulations represents good planning and is in the public interest. The report must include items listed in the attached Pre-Submission Checklist.

ii. **Land Assembly Documents**
Required for applications where, in the opinion of the Community Planning Department, the assembly of additional lands is required to facilitate orderly development of the area. Applicants are required to submit documentation demonstrating that a reasonable, bona fide offer has been made to acquire such lands.

iii. **Survey and Severance Sketch, prepared by an Ontario Land Surveyor**
Survey / Reference Plan of site showing PINs, easements, property boundaries etc.

iv. **Land Use Compatibility Study**
Required for applications proposing sensitive land uses in proximity to existing industrial uses, or proposing industrial uses in proximity to existing sensitive uses, in accordance with 4.6.2 of the City's Official Plan, Part IV, Sections 143 of the Regional Official Plan, and the Ministry of the Environment D-6 series guidelines or other Provincial land use compatibility guidelines.

v. **Retail and Service Commercial Needs Assessment**
Required in accordance with Chapter 8 of the Official Plan.

vi. **Financial Impact Study**
Required for a major development application which is deemed to have a potential impact on the City's financial sustainability and which meets the criteria listed in Subsection 6.5.2. of the Official Plan.

vii. **Housing Impact Statement**
Required for a development proposal which includes more than 100 dwelling units. Required in accordance with Subsection 3.1.1(2) h) of the Official Plan.

viii. **Park Concept Plan**
Required to illustrate how a parkette, neighbourhood park, community park, city-wide park, special resource area / linkage, and / or privately-owned publicly accessible open space (POPS) could be provided and function on a site in accordance with the applicable policies of Subsection 3.3.2 of the Official Plan.

ix. **Agricultural Impact Assessment**
Required In accordance with Subsection 9.2.2 (d) of the Official Plan, the Regional Official Plan and Halton Region's 'Agricultural Impact Assessment (AIA) Guidelines'. .

x. **Social Impact Assessment**
Required to analyze, monitor and manage the intended and unintended social consequences of a development proposal, an infrastructure project, a policy or project, or any social change processes invoked by those interventions in accordance with Subsection 6.1.2 h) of the Official Plan.

xi. **Archaeological Report**
Required for all applications in or near areas of archaeological potential, as determined by the Region of Halton. Reports must be completed in accordance with Provincial requirements, the Regional Archaeological Master Plan and Subsection 3.5.2(5.2) of the City's Official Plan.

xii. **Heritage Impact Study**
Required where the City foresees potential unacceptable impacts on heritage attributes (including important landscapes, vistas and streetscapes) of a property designated pursuant to The Ontario Heritage Act, or of a property that in the opinion of the City has the potential to meet eligibility criteria for designation under The Ontario Heritage Act, in accordance with Subsection 3.5.2(5) of the Official Plan.

xiii. **Cultural Heritage Landscape Impact Assessment**
Required for a major development or infrastructure proposal within a Cultural Heritage Landscape Study Area Boundary or potential Cultural Heritage Landscape Study Area in accordance with Subsection 3.5.2(5.1) of the Official Plan.

xiv. **Conceptual Site Plan Layout**
General plan required showing proposed building envelopes, setbacks, driveways, parking and landscape areas.

xv. **Architectural Plans**
Architectural plans to include floor plans and elevation plans.

xvi. **3-D Model of Proposed Buildings**
Required for major development proposals within the City's intensification areas, in accordance with the City's 3D Model Specifications, as amended.

xvii. **Burlington Urban Design Advisory Panel (BUD) Comments**
The Burlington Urban Design Advisory Panel (BUD) is an independent advisory body comprised of design professionals that provides urban design advice to the Community Planning Department. Advice from BUD will be integrated early in the review process to reinforce the City's expectation for a high standard of design excellence resulting in a more efficient and effective municipal development review. A copy of BUD meeting minutes must be submitted with the application along with a Design Brief explaining how their advice has been incorporated into the development proposal, in accordance with Subsection 12.1.2 (1.2) of the Official Plan.

xviii. **Height Survey of Adjacent Buildings**
Required for all infill and intensification development applications adjacent to residential properties, in accordance with Subsection 8.3.3(1) e) of the Official Plan. A surveyor's report must identify the highest points of the existing adjoining roofs measured from the existing average grade of the shared property line.

xix. **Angular Plane Study**
Identifies visual (height & overlook) impacts, sun shadow and wind impacts, and demonstrates how any adverse impacts can be mitigated to acceptable levels in accordance with Subsection 12.1.2 (1.2) of the Official Plan.

xx. **Shadow Analysis Plan**
May be required to demonstrate the potential shadow impacts of a proposed development on its surrounding context, in accordance with Subsections 7.3.2 and 12.1.2 (1.2) of the Official Plan and in compliance with the City's Shadow Study Guidelines and Terms of Reference.

xxi. **Wind Impact Study**
May be required to predict and assess the wind impacts of proposed buildings and site designs on surrounding public and private spaces in addition to on-site wind conditions, in accordance with Subsections 7.3.2 and 12.1.2 (1.2) of the Official Plan and in compliance with the City's Pedestrian Level Wind Guidelines and Terms of Reference.

xxii. **Arborist's Report**
Required in accordance with Subsection 4.3.2 of the Official Plan.

xxiii. **Tree Inventory and Preservation Plan**
Required when a property under application contains woodlots, tree stands or hedgerows, in accordance with Subsection 4.3.2 of the City's Official Plan and Part IV, Sections 146-147 of the Regional Official Plan. A tree survey must be prepared by a qualified professional, identifying all existing trees, their type, size and condition, those trees proposed to be removed and retained, and the methods to be used to ensure preservation and protection of those trees to be retained.

xxiv. **Landscaping Plan**
Required in accordance with Subsections 4.3.2 and 7.3.2 of the Official Plan. The Landscaping Plan must be prepared by a qualified professional (certified member of the Ontario Association of Landscape Architects), identifying the location and general design intent of the proposed plantings, identifies minimum required soil volumes for proposed planting areas and location of any structural soil cell installation areas.

xxv. **Water and Wastewater Functional Servicing Report**
Required for all applications in urban areas in accordance with Part III, Sections 87-89 of the Regional Official Plan. Municipal (Urban) Servicing Guidelines are available from the Halton Region.

xxvi. **Hydrogeology Study / Water Budget & Hydrology Study**
Required for all applications in areas subject to private water and septic services, in accordance with Subsections 9.1.2 and 9.5.2 of the Official Plan, the Regional Official Plan and Halton Region's 'Hydrogeological Studies & Best Management Practices for Groundwater Protection Guidelines.'

xxvii. **Source Protection Disclosure Report**
Required where there would be significant drinking water threats from activities associated with a proposed development, in accordance with Subsections 4.4.2(2) o) and p) of the Official Plan.

xxviii. **Noise Feasibility / Vibration Study**
Required for applications in accordance with Subsections 4.6 and 6.2.5 (2) of the Official Plan, Part IV, Sections 142-143 of the Regional Official Plan, and for all properties abutting arterial roads. In the case of Regional roads, applicants shall refer to Halton Region's 'Noise Abatement Guidelines'.

xxix. **Transportation Impact Study**
Required to assess the impact of a proposed development on current travel patterns and/or future multi-modal transportation requirements in accordance with Subsection 6.2.1(2) d) of the Official Plan and Sections 171-173 of the

Regional Official Plan. Contact City Transportation Services staff (City roads) or Regional Public Works staff (Regional roads) for background information and to discuss TIS requirements. For Regional roads, applicants shall refer to Halton Region's 'Transportation Impact Study Guidelines.' The Ministry of Transportation must be contacted for development proposals near provincial highways or interchanges.

xxx. **Transportation Demand Management and Implementation Strategy**
Required for development proposals within Primary, Secondary and Employment Growth Areas and may be required within other areas of the City, excluding Residential Low-Density areas, in accordance with Subsection 6.2.10(2) of the Official Plan.

xxxi. **Parking Justification Report**
Required for development proposals that are requesting a reduced parking rate in order to assess the potential impacts and appropriateness of reduced parking rates, in accordance with Subsection 12.1.2 (1.2).

xxxii. **Stormwater Management Report / Functional Drainage Report, Storm Services Plan and Flooding Hazard Delineation and/or Grading and Drainage Plans**
Required for development proposals in accordance with Subsections 4.4.2(2) and 12.1.2 (1.2) of the Official Plan to understand and mitigate the effects of urbanization / development on the hydrologic and hydraulic cycle including increased runoff, and decreased infiltration or rain and snowmelt.

xxxiii. **Environmental Impact Assessment**
Required in accordance with Subsection 4.2.4 of the Official Plan, the Regional Official Plan and the Region's Environmental Impact Assessment Guidelines to demonstrate that a proposed development or site alteration will result in no negative impacts to the City's Natural Heritage System, its ecological functions, or hydrologic functions, to sensitive surface water features, or groundwater features or their hydrologic functions, or to key natural features.

xxxiv. **Top-of-bank Demarcation / Slope Stability Assessment / Creek Erosion Assessment / Geomorphic Study**
Required for applications on any property containing, or abutting a creek or valley feature, Lake Ontario or Burlington Bay shoreline, in accordance with Subsection 4.4.2 (3) of the Official Plan.

xxxv. **Shoreline Hazardous Land Studies**
Required in accordance with Subsection 4.5.1(2) of the Official Plan for applications along Lake Ontario and Burlington Bay/Hamilton Harbour.

xxxvi. **Geotechnical Report**
Required for proposals with underground parking structures or to determine stable top-of-bank in accordance with Subsection 4.4.2(2) of the Official Plan.

xxxvii. **Phase I Environmental Assessment**
Required to assess matters related to known or potential site contamination in accordance with Subsection 4.7.2 of the Official Plan, the Regional Official Plan and Halton Region's 'Protocol for Reviewing Development Applications with Respect to Contaminated or Potentially Contaminated Sites'. All requirements of O. Reg. 153/04 must be met for Phase One and Two studies and required Records of Site Condition (RSCs). A letter of reliance from the Environmental Consultant/Qualified Person, confirming the City of Burlington and the Region of Halton can rely on the information contained in the report(s) is required. All reports must be signed by a Qualified Person as defined under O. Reg. 153/04.

xxxviii. **Phase II Environmental Assessment**
Required to assess matters related to known or potential site contamination in accordance with Subsection 4.7.2 of the Official Plan, the Regional Official Plan and Halton Region's 'Protocol for Reviewing Development Applications with Respect to Contaminated or Potentially Contaminated Sites'. All requirements of O. Reg. 153/04 must be met for Phase One and Two studies and required Records of Site Condition (RSCs). A letter of reliance from the Environmental Consultant/Qualified Person, confirming the City of Burlington and the Region of Halton can rely on the information contained in the report(s) is required. All reports must be signed by a Qualified Person as defined under O. Reg. 153/04.

xxxix. **Landfill Assessment**
Required for development proposals on or within 500 metres of an area identified as a former Waste Disposal Site, in accordance with Subsection 4.8.2 of the Official Plan.

xl. **Sustainable Building and Design Guidelines Checklist**
Required for high and medium density residential, mixed use, commercial, industrial, office, institutional and public service facilities in accordance with Subsection 7.4.1 of the Official Plan, the Regional Official Plan and Halton Region's 'Healthy Communities Guidelines.'

xli. **Phasing Strategy for Development of Retail and Service Commercial Use**
Required for applications proposing a comprehensive development of a site that include the replacement of existing commercial floor area. Required to demonstrate that the proposed development does not adversely impact the long-term provision of goods and services as the site transitions to its complete stage of development in accordance with Chapter 8 of the Official Plan.

xlii. **Public Consultation Strategy**
Required for individual development applications and outlines a proposed strategy for consulting with the public, in accordance with Subsection 12.1.2 (1.2)

xliii. **Response to Comments Received at a Community Meeting Held in Advance of a Formal Development Application**
In accordance with Subsection 12.1.2 (1.2).

xliv. **Comprehensive Block Plan**
Required to provide a framework for the distribution of development and provide design direction on streets and blocks, land use, parks and open space, building massing, building setbacks, public realm and streetscapes, parking and access, landscape, pedestrian connections and heritage integration in accordance with 8.1.1(3.7) and 8.1.1(3.20) of the Official Plan.

xlv. **Urban Design Brief**
Required to be prepared by a qualified person, and demonstrates how a proposed development meets the policies of the Official Plan and addresses the relevant design guidelines in accordance with Subsection 7.1.2 of the Official Plan.

xlvi. **Tenant Relocation and Assistance Plan**
Required for development applications which include the demolition of residential rental properties or the conversion to condominium tenure or owner occupancy, including the right to return and alternative accommodations to lessen hardship in accordance with Subsection 3.1.2 (2) and 12.1.2 (1.2) of the Official Plan.

xlvii. **Other**
Any other studies as determined to be necessary to facilitate proper consideration of the application.

Draft Plan of Subdivision
The plan of subdivision map is to contain information required under Section 51(17) of the Planning Act, as well as: legend, map scale, boundary of property to be subdivided, north marker, address, registered plan number, lot and concession, date plan prepared and date of any revisions, name of person or firm who prepared the plan, all landowners names, signatures and date, and the Ontario land surveyor's name, signature and date.