A. J. Clarke and Associates Ltd.
SURVEYORS • PLANNERS • ENGINEERS

August 17, 2023

The City of Burlington
Department of Community Planning
426 Brant Street
Burlington, Ontario

Sent via email
alicia.west@burlington.ca

Attn: Alicia West, MCIP, RPP
Planner, Development Review
Community Planning

Re: Zoning By-Law Amendment Application Submission
1160 Blair Road, Burlington

A.J Clarke and Associates Ltd. has been retained by the owners of the lands, Archangel Raphael & St. Marina Coptic Orthodox Church, to coordinate and submit a Zoning By-Law Amendment application to facilitate a future Site Plan Approval application.

We are in receipt of comments from various departments and external agencies from the pre-consultation. We have taken time to review these comments with the Applicant and the broader project team. A fulsome submission package has been prepared accordingly, and we are pleased to provide the following materials as a complete application:

1) Completed Application Form
2) Fees for the processing of planning application(s)
    - Receipt of Region of Halton payment
3) Planning Justification Report, prepared by A. J. Clarke and Associates Ltd., dated August 18, 2023;
    - Response to Comments Received at a Community Meeting Held in Advance of a Formal Development Application
    - Draft ZBLA By-law
4) Survey, prepared by J.H. Gelbloom Surveying Ltd.
5) Land Use Compatibility Study prepared by EXP Services Inc., dated August 17, 2023
6) Architectural Drawing Package prepared by Samer Nissiem Architects
    - Site Plan Layout
    - Floor Plans
    - Elevations
    - Perspective Renderings

25 Main Street West, Suite 300, Hamilton, Ontario, L8P 1H1
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e-mail: ajc@ajclarke.com

7) Landscape Plan prepared by Adesso Design Inc.
8) Existing Servicing and Grading Conditions Plan by A. J. Clarke and Associates Ltd., dated August 17, 2023
9) Noise Feasibility Study / Vibration Study by dBa Acoustical Consultants Inc., dated August 2023.
10) Transportation Impact Study prepared by GHD Ltd., dated August 2023
11) Environmental Site Screening Questionnaire completed by the applicant.
12) Phase One Environmental Assessment, prepare by EXP Services Inc.
13) Phase Two Environmental Assessment, prepare by EXP Services Inc.
14) Record of Site Condition, prepare by EXP Services Inc.
15) Sustainable Building and Development Guidelines Checklist
16) Draft ZBLA By-law, prepared by A.J. Clarke & Associates Ltd.

I trust that you will find the enclosed satisfactory for your purposes. Please confirm receipt of this submission and we look forward to working with staff to bring these applications to Council. If you have any questions or require additional information, please do not hesitate to contact this office.

Sincerely,

Liam Doherty, MCIP, RPP
Senior Planner

A. J. Clarke and Associates Ltd.
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Copy: applicant